



**Zululand**  
District Municipality

**QUARTERLY SERVICE DELIVERY AND BUDGET  
IMPLEMENTATION PLAN (SDBIP) FOR THE  
QUARTER ENDED 31 MARCH 2025**

**2024/2025**

---

## **CONTENTS**

1. Introduction
  - 1.1 Background to the SDBIP
  - 1.2. Purpose of the SDBIP
  - 1.3. Importance of SDBIP
  - 1.4. The Role of Council with regards to the SDBIP
  - 1.5. Role of the Accounting Officer with regards to the SDBIP
  - 1.6. Key components of the 2024/25 SDBIP
2. Monthly Projections of Revenue to be collected by Source.
3. Monthly Projections of Expenditure by Source
4. Monthly Projections of Expenditure and Revenue for each vote
5. Quarterly Projections of Service Delivery Targets and Performance Indicators for each vote
6. Detailed Capital Works Plan
7. Approval by the Honourable Mayor

---

## **Introduction**

### **1.1. Background to the SDBIP**

In terms of Section 69 (3) (a) of the Municipal Finance Management Act, the Municipal Manager must submit the SDBIP to the Mayor within 14 days after the approval of the Budget. The mayor must subsequently approve the SDBIP within 28 days after the approval of the Budget in terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act. The Final Budget for the 2024/25 financial year was tabled to Council on the 24<sup>th</sup> of May 2024 for approval. The SDBIP for the Zululand District Municipality was approved by the mayor within 28 days after approval of budget as stated in S53 (1) (c) (ii) and it will be monitored and revised quarterly.

### **1.2. Purpose of the SDBIP**

The purpose of the SDBIP can be summarized as follows:

1. It is a vital link between the mayor and the administration of the municipality.
2. It facilitates the process for holding management accountable for its performance.
3. It is a tool for implementation, management, and monitoring; and
4. It further serves as the basis for the performance measurement in service delivery against the year-end targets and the implementation of the budget.

### **1.3. Importance of the SDBIP**

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, and it:

- *Enables the Mayor to monitor the performance of the Municipal Manager,*
- *Municipal Manager to monitor the performance of the senior managers; and*
- *The community to monitor the performance of the municipality.*

It is the excellent mechanism that produces monthly targets that are reported to ensure implementation of the IDP. The SDBIP will also empower all councillors specifically facilitating engagement at ward level and allow them to undertake the appropriate oversight and monitoring of programs. The SDBIP will also measure in-year progress in the implementation of the budget; under spending of budget will be dealt with at early stages because it is reviewed quarterly.

---

#### **1.4. The Role of Council with regards to the SDBIP**

It is vitally important for Council to note that the components of the SDBIP are primary indicators of the municipality's performance on the annual Budget. In this regard, Councillors are encouraged to scrutinize the various components of the SDBIP and to pose questions where it is deemed necessary. This form of in-year reporting should uncover major problems and is aimed at ensuring that the Mayor and the Municipal Manager take the corrective steps when any unanticipated problems arise.

#### **1.5. Role of the Accounting Officer in respect of the SDBIP**

The Accounting Officer must:

1. Implement the Budget.
2. Ensure that spending is in accordance with the Budget and ensure that the expenditure is reduced when revenue is anticipated to be less than projected in the Budget or the SDBIP.
3. Ensure that revenue and expenditure is properly monitored.
4. Prepare an adjustments Budget when necessary; and
5. Submit the draft SDBIP and draft annual performance agreements for the Municipal Manager and all senior managers.

#### **1.6. The key components of the 2024/25 SDBIP**

In terms of Circular No. 13 of the MFMA No. 56 of 2003, the SDBIP must contain:

- Monthly projections of revenue to be collected for each source.
- Monthly projections of expenditure by source (not required in terms of this Act).
- Monthly projections of expenditure (operating and capital) and revenue for each vote.
- Quarterly projections of service delivery targets and performance indicators of each vote.
- Detailed capital works plan broken down by ward over three years.  
(Capital Plan)

These components of the SDBIP are discussed below.

---

## **2 MONTHLY PROJECTIONS OF REVENUE PER SOURCE**

In terms of Section 15 of the MFMA, a municipality may, except where otherwise provided in this Act,

- incur expenditure only in terms of the approved Budget; and
- Within the limits of the amounts appropriated for the different votes in the approved Budget.

One of the most important and basic priorities of a municipality is to collect all its revenue as budgeted for, failure to collect the revenue will undermine the municipality's ability to deliver services. The SDBIP contains the monthly projections of revenue to be collected per source for the 2024/25 financial year. The reason for the inclusion of this component of the SDBIP is to ensure that the municipality monitors revenue collected during the quarter as all expenditure to be incurred in terms of the approved Budget must be financed from realistically anticipated revenues to be collected.

The Accounting Officer must monitor the actual revenues received against those projected in the SDBIP and submit explanations of any remedial action to be taken to ensure that projected revenue and expenditure remain within the municipality's approved Budget. This type of information requires the municipality to take urgent remedial steps to ensure it improves on its revenue-collection capacity if it wants to maintain its levels of service delivery and expenditure. The revenue for the financial year 2024/25 is indicated below as follows:

### **Monthly projections of total Revenue per Source**

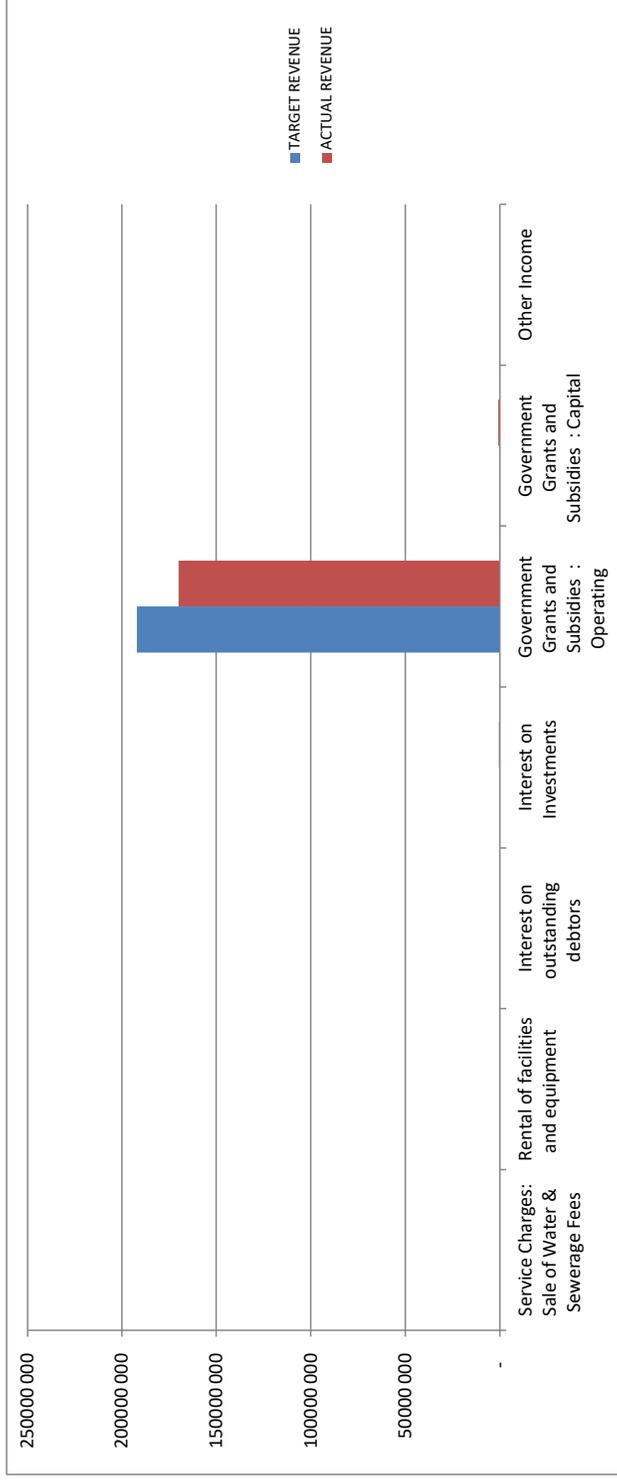
The municipality will ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. In order to ensure realistic revenue projections and ultimately balanced budgets, the Zululand District Municipality has to have comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts.

**Monthly projections of Revenue by Source of  
Zululand District Municipality for the Quarter  
ended 31 March 2025**

**Monthly Projections of Revenue by Source**

Revenue by Source	JANUARY		FEBRUARY		MARCH		Totals for Q_3		Variance
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Service charges - electricity revenue	-	-	-	-	-	-	-	-	-
Service charges - water revenue	5 691 187	5 450 705	5 109 763	5 569 309	2 704 649	15 910 714	13 724 663	2 186 051	
Service charges - sanitation revenue	1 477 667	1 551 707	1 477 667	2 041 479	1 380 587	4 433 001	4 973 773	-540 772	
Sale of Goods and Rendering of Services	48 192	20 033	19 202	396 000	19 202	86 595	416 033	-329 438	
Interest earned - outstanding debtors/ Receivables	68 565	64 316	68 565	58 236	62 291	205 695	184 844	20 851	
Interest earned - external investments(Current & Non Asset)	625 000	355 861	625 000	357 668	625 000	1 875 000	845 595	1 029 405	
Rental from Fixed Assets	42 000	40 965	42 000	1 260	65 238	126 000	107 463	18 537	
Licences and permits	14 690	17 256	23 557	19 697	21 269	61 803	58 221	3 582	
Other revenue/ Operational Revenue	47 105	650 583	107 354	617	62 663	261 813	713 863	-452 050	
Fines, penalties and forfeits	122 239	-	48 352	625	8 450	218 943	9 075	209 868	
Transfers and subsidies - Operational	64 002 505	75 328	64 013 627	548 584	169 297 898	192 029 758	169 921 811	22 107 947	
Gains/Losses	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>72 139 149</b>	<b>8 226 754</b>	<b>71 535 085</b>	<b>8 993 474</b>	<b>173 735 112</b>	<b>215 209 320</b>	<b>190 955 339</b>	<b>24 253 981</b>	

**Q1 Chart - Monthly Projections of Revenue by Source**



---

### **3 MONTHLY PROJECTIONS OF EXPENDITURE PER SOURCE**

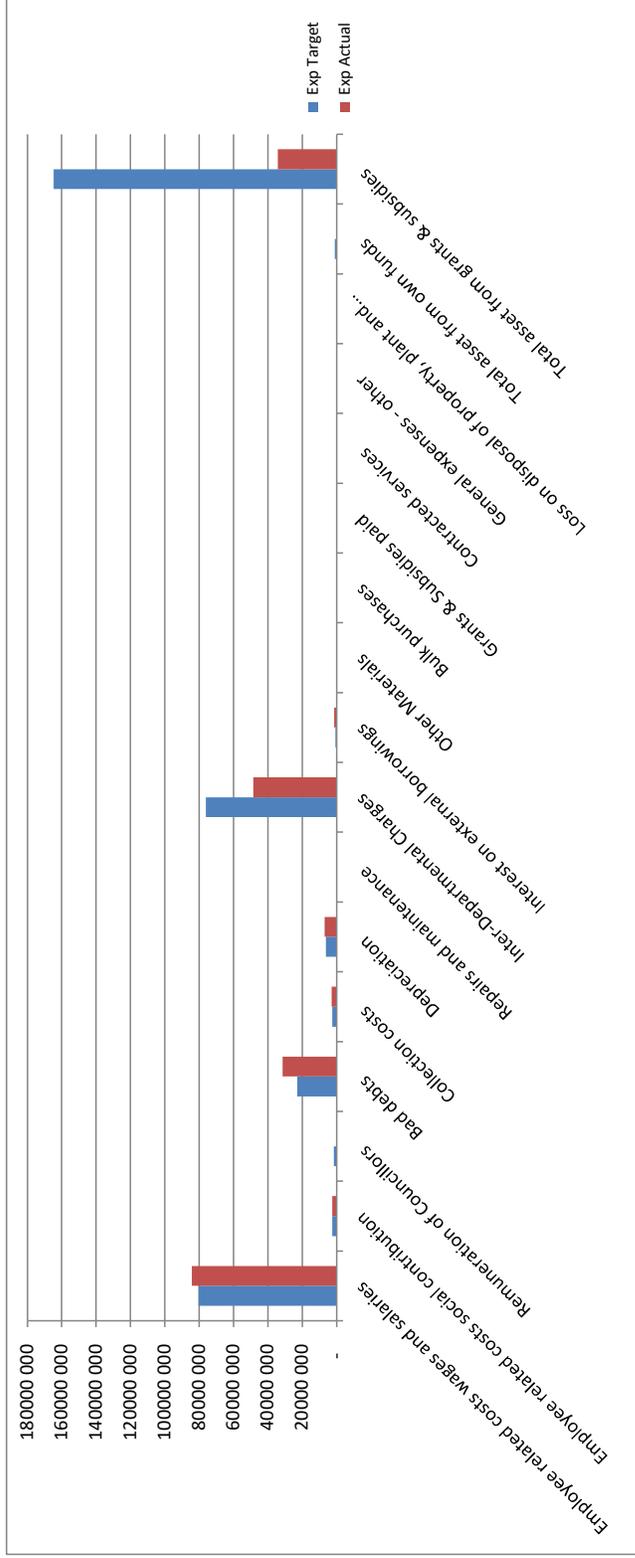
The monthly projections of expenditure per source is not included in terms of circular No 13 of the MFMA, but we as Zululand District Municipality have decided to add this component in order to see the movement of expenditure per source on monthly basis to be able to respond promptly and to initiate any remedial steps when necessary.

**Monthly Projections of Expenditure by Source of  
Zululand District Municipality for the Quarter ended 31 March 2025**

**Monthly Projections of Expenditure by Source**

Expenditure by Source	JANUARY		FEBRUARY		MARCH		Totals for Q_3		Variance
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
<b>Operating Expenditure</b>									
Employee related costs	25 847 653	28 446 938	27 278 814	28 846 158	27 278 814	28 844 279	80 405 281	84 137 375	-3 732 094
Remuneration of councillors	788 791	831 460	896 242	866 171	896 242	870 363	2 581 276	2 568 014	13 262
Inventory consumed	2 102 167	-880 902	2 069 608	7 913 872	2 069 608	-4 572	6 241 383	7 028 398	-787 014
Debt impairment	500 000	-	500 000	-	500 000	-	1 500 000	-	1 500 000
Depreciation & asset impairment	7 609 544	9 267 021	7 609 544	12 826 120	7 609 544	9 357 811	22 828 631	31 450 952	-8 622 321
Interest	584 433	963 594	988 001	910 236	988 001	964 436	2 580 435	2 838 266	-257 832
Contracted services	16 946 470	7 818	29 571 726	25 541 461	29 571 726	15 172 770	76 089 922	48 531 927	27 557 995
Transfers and subsidies	175 000	435 000	194 675	-	194 675	956 642	564 350	1 391 642	-827 292
Irrecoverable debts written off									
Operational costs	9 415 633	15 497 227	16 267 214	11 469 058	16 267 214	23 805 089	41 950 061	50 771 374	-8 821 313
<b>Total Operating Expenditure</b>	<b>63 969 692</b>	<b>62 376 033</b>	<b>85 385 823</b>	<b>86 373 076</b>	<b>85 385 823</b>	<b>79 966 838</b>	<b>234 741 339</b>	<b>228 717 947</b>	<b>14 844 705</b>
<b>Capital Expenditure</b>									
Total asset from own funds	362 319	-	362 319	-23 871	362 319	60 672	1 086 957	36 800	1 050 156
Total asset from grants & subsidies	41 353 920	-	61 646 906	14 810 043	61 646 906	19 359 562	164 647 732	34 169 805	130 478 127
Borrowing	-	-	2 681 159	-	2 681 159	13 458 049	5 362 319	13 458 049	-8 095 730
<b>Total Capital Expenditure</b>	<b>41 716 239</b>	<b>-</b>	<b>64 690 384</b>	<b>14 786 172</b>	<b>64 690 384</b>	<b>32 878 282</b>	<b>171 097 008</b>	<b>47 664 455</b>	<b>123 432 553</b>
<b>TOTAL EXPENDITURE</b>	<b>105 685 931</b>	<b>62 376 033</b>	<b>150 076 208</b>	<b>101 159 248</b>	<b>150 076 208</b>	<b>112 845 121</b>	<b>405 838 346</b>	<b>276 382 402</b>	<b>138 277 258</b>

**Q1 Chart - Monthly Projections of Expenditure by Source**



---

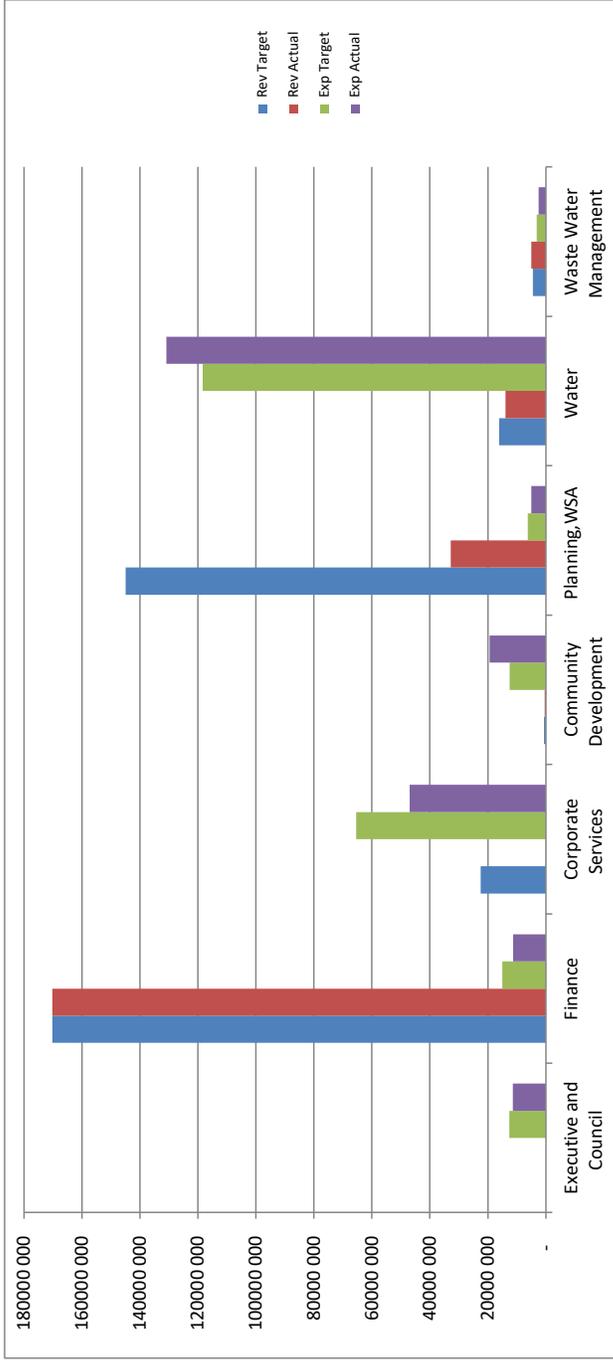
#### **4 ANNUAL PROJECTIONS OF REVENUE & EXPENDITURE PER VOTE**

It is important to view expenditure in relation to revenue used to finance it. In this context, it is easy to see when expenditure exceeds Revenue, and the necessary remedial steps can then be taken to correct this situation. Failure to monitor expenditure in relation to Revenue will seriously hamper the municipality's ability to achieve its strategic goals for the year.

Monthly Projections of Expenditure & Revenue by Vote  
for Zululand District Municipality for the Quarter  
ended 31 March 2025

Department	JANUARY						FEBRUARY						MARCH						TOTALS								
	OPEX	Actual	CAPEX	Actual	Revenue	Actual	OPEX	Actual	CAPEX	Actual	Revenue	Actual	OPEX	Actual	CAPEX	Actual	Revenue	Actual	OPEX	ACTUAL	VARIANCE	CAPEX	ACTUAL	VARIANCE	REVENUE	ACTUAL	VARIANCE
Executive and Council	3 775 958	4 136 742		-	-	-	4 418 206	3 536 352		-	-	-	4 418 206	3 751 557		-	-	-	12 612 370	11 424 652	1 187 718	-	-	-	-	-	-
Corporate Services	17 607 196	15 580 772	289 855	23 871	7 496 874	-	23 906 646	11 507 336	289 855	-23 871	7 492 996	-	23 906 646	19 842 038	289 855		7 492 996	1 400	65 420 489	46 930 147	18 490 342	869 565	-	869 565	22 482 865	1 400	22 481 465
Finance	4 942 405	3 566 808	72 464	28 000	56 669 128	1 136 554	5 049 011	4 213 679	72 464	-	56 729 621	1 002 862	5 049 011	3 489 817	72 464		56 729 621	167 997 165	15 040 426	11 270 304	3 770 122	217 392	28 000	189 392	170 128 371	170 136 581	-8 210
Community Development	3 983 391	7 887 683	14 493	-	267 948	25 541	4 273 351	4 144 218	14 493	-	206 140	319 287	4 275 017	7 328 894	14 493		206 140	21 269	12 531 758	19 360 795	-6 829 036	43 478	-	43 478	680 228	366 097	314 131
Planning &WSA	2 288 473	1 597 681	40 824 981	414 313 661	48 457 500	-	1 982 408	1 591 547	61 632 413	14 810 043	48 234 917	-	1 982 408	1 852 811	44 496 109	19 420 234	48 234 917	32 839 995	6 253 289	5 042 039	1 211 250	146 953 503	448 543 938	#####	144 927 333	32 839 995	112 087 338
Technical Services	479 823	447 421	514 446	-	-	-	469 925	457 260	-	-	-	-	469 925	443 490	-	-	-	-	1 419 674	1 348 171	71 503	514 446	-	514 446	-	-	-
Water purification and Distribution	29 623 792	28 324 235		-	5 755 082	5 505 679	44 362 818	60 108 128	2 681 159	-	5 173 659	5 622 604	44 362 818	42 440 120	2 681 159	13 458 049	5 173 659	2 758 314	118 349 427	130 872 483	-12 523 056	5 362 319	13 458 049	-8 095 730	16 102 400	13 886 598	2 215 802
Waste Water Management	1 268 655	836 691		-	1 508 867	1 558 980	923 458	814 556		-	1 497 086	2 048 721	923 458	818 111			1 497 086	1 387 963	3 115 572	2 469 357	646 214	-	-	-	4 503 040	4 995 664	-492 625
Other	-	-																	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>63 969 692</b>	<b>62 378 033</b>	<b>41 716 239</b>	<b>414 365 532</b>	<b>120 155 399</b>	<b>8 226 754</b>	<b>85 385 823.42</b>	<b>86 373 076</b>	<b>64 690 384</b>	<b>14 786 172</b>	<b>119 334 419</b>	<b>8 993 474</b>	<b>85 387 490</b>	<b>79 966 838</b>	<b>47 554 080</b>	<b>32 878 282</b>	<b>119 334 419</b>	<b>205 006 107</b>	<b>234 743 005</b>	<b>228 717 947</b>	<b>6 025 057</b>	<b>153 960 703</b>	<b>462 029 987</b>	<b>#####</b>	<b>358 824 237</b>	<b>222 226 335</b>	<b>136 597 902</b>

**Q1 Chart - Monthly Projections of Revenue and Expenditure by Vote**



---

## **5 QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS OF EACH VOTE**

In terms of the SDBIP, Zululand District Municipality is required to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standards of service being provided to the community and include targets for the reductions in backlogs of basic services.

The goals and objectives set by Council as quantifiable outcomes that should be implemented by the administration over the next financial year are indicated on the sheet below.

**TOP LAYER - SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) - ZULULAND DISTRICT MUNICIPALITY - 2024/2025**

KPI NO.	PROGRAM DRIVER	OUTCOME	IDP Strategic Objective Ref No.	STRATEGY	PROJECTS	LOCAL MUNICIPALITY	INDICATOR	ANNUAL TARGET	ACCUMULATIVE /NON-ACCUMULATIVE E5	UNIT OF MEASURE	Q3-Target 30.3.2025	Q3 Actual	Q3 Status	REASON FOR VARIANCE	MEASURE OF IMPROVEMENT	PORTFOLIO OF EVIDENCE
<b>B2B PILLAR 2: BASIC SERVICE DELIVERY</b>																
<b>KPA 1: BASIC SERVICE DELIVERY= 10 indicators</b>																
1	HOD (PLANNING)	Access to the full package of municipal services offered to the community is efficient, affordable, economical, acceptable quality, sustainable and supports economic growth	SO 1.2.1	Establishing and maintaining partnerships with government and private sector to accelerate provision of universal, equitable & consistent access to the municipal services that local communities are entitled to.	Water Infrastructures Supply	ALL	Number of households within ZDM to be provided with access to water within RDP standard per quarter	800 households within ZDM to be provided with access to water within RDP standard by 30 June 2025	Accumulative	Number	200 households within ZDM to be provided with access to water within RDP standard per quarter	0 households within ZDM to be provided with access to water within RDP standard	Not Achieved	Due to non payment, contractors left the sight	Contractors to be paid on time.	List of beneficiaries and GPS co-ordinates
2	HOD (PLANNING)				Water Infrastructures Supply	ALL	Number of ZDM water contracts completed annually	15 ZDM contracts completed by 30 June 2025	Non - Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	Certificate of completion
3	HOD (PLANNING)				Water Infrastructures Supply	ALL	Number of ZDM water contracts under construction annually	41 ZDM water contracts under construction by 30 June 2025	Non - Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	Contract lists and appointment letters of service providers
4	HOD (TECH)				Bulk Water	ALL	Percentage of kilolitres produced by ZDM water treatment plants per quarter	70% kilolitres produced by ZDM water treatment plants by 30 June 2025	Accumulative	Percentage	70%households within ZDM to be provided with access to water within RDP standard per	75% households within ZDM to be provided with access to water within RDP standard	Achieved			Monthly production report
5	HOD (TECH)				Water Quality Sampling	ALL	Percentage of ZDM Water determinants that pass laboratory tests per quarter	85% ZDM Water determinants that pass laboratory tests by 30 June 2025	Non - Accumulative	Percentage	85% ZDM Water determinants that pass laboratory tests per quarter	60% ZDM Water determinants that pass laboratory tests	Not Achieved	March report to be submitted on 15 April 2025		Lab results
6	HOD (TECH)	All categories of Municipal Infrastructure and resources are stable and maintained	SO 1.1.1	Continuously managing all existing infrastructure capital assets to minimize the total cost of owning and operating these assets	Operations and Maintenance	ALL	The average time taken to fix spillages per quarter	48Hrs average time taken to fix spillages by 30 June 2025	Non - Accumulative	Hours	48Hrs average time taken to fix spillages per quarter	10Hrs average time taken to fix spillages	Achieved			Job card summary report
7	HOD (TECH)					ALL	The average time taken to suck septic tanks within ZDM per quarter	48Hrs taken to suck septic tanks within ZDM by 30 June 2025	Non - Accumulative	Hours	48Hrs taken to suck septic tanks within ZDM per quarter	26,48Hrs taken to suck septic tanks within ZDM	Achieved			Job cards summary report
8	HOD (FINANCE)					Date verification on ZDM infrastructure assets performed annually	Verification on ZDM infrastructure assets performed by 30 June 2025	Non - Accumulative	Date	N/A	N/A	Due in Q4	N/A	N/A	Engineers Certificate	
9	HOD (PLANNING)	Access to the full package of municipal services offered to the community is efficient		maintaining government and accelerate provision of municipal services that are entitled to.	Water	ALL	Number of assessment report of ZDM water service provider (contractors) performed per quarter	4 assessment report of ZDM water service provider (contractots) performed by 30 June 2025	Non - Accumulative	Number	1 assessment report of ZDM water service provider (contractors) performed per quarter	1 assessment report of ZDM water service provider (contractors) performed	Achieved			Assessment Report

10	HOD (PLANNING)	is efficient, affordable, economical, acceptable quality, sustainable and supports economic growth	SO 1.2.1	Establishing and partnerships with private sector to access of universal, equitable access to the municipalities local communities	Infrastructures Supply		Number of assessment report of ZDM water service provider (consultants) performed per quarter	4 assessment report of ZDM water service provider (consultants) performed by 30 June 2025	Non - Accumulative	Number	1 assessment report of ZDM water service provider (consultants) performed per quarter	1 assessment report of ZDM water service provider (consultants) performed	Achieved			Assessment Report
KPI NO.	PROGRAM DRIVER	OUTCOME	IDP Strategic Objective Ref No.	STRATEGY	PROJECTS	LOCAL MUNICIPALITY	INDICATOR	ANNUAL TARGET	ACCUMULATIVE /NON-ACCUMULATIVE	UNIT OF MEASURE	Q3-Target 30.3.2025	Q3 Actual	Q3 Status	Reason for Variance	Measure of Improvement	PORTFOLIO OF EVIDENCE

**B2B PILLAR 5: BUILDING CAPABLE LOCAL GOVERNMENT INSTITUTIONS**

**KPA2: LOCAL ECONOMIC & SOCIAL DEVELOPMENT = 14 indicators**

11	HOD (COMMUNITY)	The overall economic and social conditions of the district are conducive for the creation of employment opportunities	SO 2.1.1	Support SMMEs and create opportunities for growth	LED	ALL	Number of SMMEs / Co-operatives supported annually	10 SMMEs / Co-operatives supported by 30 June 2025	Non - Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	List of supported SMMEs and signed distribution form	
12	HOD (COMMUNITY)	Arts culture and heritage is preserved	SO 2.4.1	Promoting arts, culture and heritage	Tourism	ALL	Number of tourism awareness campaigns held per quarter	20 tourism awareness campaigns held by 30 June 2025	Accumulative	Number	5 tourism awareness campaigns held per quarter	5 tourism awareness campaigns held	Achieved			OOP and Attendance Register	
13	HOD (COMMUNITY)				Indonsa	ALL	Number of students trained in music within ZDM annually	30 Students trained in music within ZDM by 30 June 2025	Non - Accumulative	Number	N/A	N/A	N/A	Due in Q4	N/A	N/A	Graduation ceremony list
14	HOD (COMMUNITY)				Indonsa	ALL	Number of students trained in drama within ZDM annually	35 Students trained in drama within ZDM by 30 June 2025	Non - Accumulative	Number	N/A	N/A	N/A	Due in Q4	N/A	N/A	Graduation ceremony list
15	HOD (COMMUNITY)				Indonsa	ALL	Number of students within ZDM trained in visual art annually	10 students within ZDM trained in visual art by 30 June 2025	Non - Accumulative	Number	N/A	N/A	N/A	Due in Q4	N/A	N/A	Graduation ceremony list
16	HOD (COMMUNITY)				Indonsa	ALL	Number of students within ZDM trained in fashion design annually	35 students within ZDM trained in fashion design by 30 June 2025	Non - Accumulative	Number	N/A	N/A	N/A	Due in Q4	N/A	N/A	Graduation ceremony list
17	COO	Effects of poverty is minimised	SO 2.2.1	Alleviate poverty and promote socio-economic development	Special Programmes	ALL	Number of Special Programmes implemented annually	2 Special Programmes implemented by 30 June 2025	Non - Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	Programmes; Attendance registers and Pictures	
18	HOD (FINANCE)	Promoting and maximising social and economic development	SO 2.2.5	Supporting the well-being of vulnerable groups through short and long term initiatives	Reduction of poverty	ALL	Number of implementation reports on Indigent Policy submitted to EXCO per quarter	4 implementation reports on Indigent Policy submitted to EXCO by 30 June 2025	Accumulative	Number	1 implementation report on Indigent Policy submitted to EXCO per quarter	1 implementation report on Indigent Policy submitted to EXCO	Achieved			Copy of Indigent Policy Implementation report and proof of submission	
19	HOD (COMMUNITY)				ALL	Number of jobs created through the ZDM municipal EPWP initiatives including capital projects annually	1370 jobs created through the ZDM municipal EPWP initiatives including capital projects by 30 June 2025	Non - Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	Report retrieved from the EPWP system		
20	HOD (COMMUNITY)				of service	ALL	Number of funeral parlours inspected within ZDM per quarter	140 funeral parlours inspected within ZDM by 30 June 2025	Accumulative	Number	35 funeral parlours inspected within ZDM per quarter	39 funeral parlours inspected within ZDM	Achieved			Summary of Inspection Register	



32	HOD (FINANCE)			Manage, monitor and report on the SCM process	On going process	ALL	Date Final Budget approved by Council annually	Final Budget approved by Council by 31 May 2025	Non - Accumulative	Date	N/A	N/A	Due in Q4	N/A	N/A	Council Resolution and copy of the final budget
33	HOD (FINANCE)		SO 3.1.4	Refine procurement systems and processes to respond to the demand for services	Revision of the SCM policy	ALL	Number of SCM quarterly reports submitted to EXCO per quarter	4 SCM quarterly reports submitted to EXCO by 30 June 2025	Accumulative	Number	1 SCM quarterly report submitted to EXCO per quarter	1 SCM quarterly report submitted to EXCO	Achieved			Proof of submission and Copy of SCM Quarterly reports
KPI NO.	PROGRAM DRIVER	OUTCOME	IDP Strategic Objective Ref No.	STRATEGY	PROJECTS	LOCAL MUNICIPALITY	INDICATOR	ANNUAL TARGET	ACCUMULATIVE /NON-ACCUMULATIVE	UNIT OF MEASURE	Q3-Target 30.3.2025	Q3 Actual	Q3 Status	Reason for Variance	Measure of Improvement	PORTFOLIO OF EVIDENCE

**B2B PILLAR 3: GOOD GOVERNANCE**

**KPA 4: GOOD GOVERNANCE AND PUBLIC PARTICIPATION = 06 indicators**

34	COO		SO4.1.2	Promoting transparent and accountable governance through regular community engagements and effective administration	LEGAL	ALL	Number of reports on legal functions submitted to MM per quarter	4 report on legal functions submitted to MM by 30 June 2025	Accumulative	Number	1 report on legal functions submitted to MM per quarter	1 report on legal functions submitted to MM	Achieved			Proof of submission and report
35	COO				Communication s	ALL	Number of ZDM newsletter published per quarter	4 ZDM newsletter published by 30 June 2025	Accumulative	Number	1 ZDM newsletter published per quarter	1 ZDM newsletter published	Achieved			Newsletters
36	COO				Budget and IDP Roadshow	ALL	Number of Community engagements held Bia annual	8 Community engagements held Bia annual	Accumulative	Number	N/A	N/A	N/A	Due in Q2 & Q4	N/A	N/A
37	HOD (COMMUNITY)		SO 4.1.4	Systematic development and or review and monitoring implementation of all municipal policies, bylaws, strategies, plans and frameworks in line with any applicable legislation	LED	ALL	Number of implementation reports on the ZDM LED strategy submitted to Community Services Portfolio Committee per quarter	4 implementation reports on the ZDM LED strategy submitted to Community Services Portfolio Committee by 30 June 2025	Accumulative	Number	1 implementation report on the ZDM LED strategy submitted to Community Services Portfolio Committee per quarter	1 implementation report on the ZDM LED strategy submitted to Community Services Portfolio Committee	Achieved			Copy of report and proof of submission
38	COO				Auditing	ALL	Number of reports tabled by the Audit Comm Chairperson to Council	2 reports tabled by the Audit Comm Chairperson to Council by 30 June 2025	Accumulative	Number	1 reports tabled by the Audit Comm Chairperson to Council by 31 March 2025	1 reports tabled by the Audit Comm Chairperson to Council by 31 March 2025	Achieved			Council agenda and copy of report
39	HOD (CORP)				Council Support	ALL	Number of MPAC meetings coordinated per quarter	4 MPAC meetings coordinated by 30 June 2025	Accumulative	Number	1 MPAC meeting coordinated per quarter	2 MPAC meeting coordinated	Achieved			Notice, Agenda and attendance register
KPI NO.	PROGRAM DRIVER	OUTCOME	IDP Strategic Objective Ref No.	STRATEGY	PROJECTS	LOCAL MUNICIPALITY	INDICATOR	ANNUAL TARGET	ACCUMULATIVE /NON-ACCUMULATIVE	UNIT OF MEASURE	Q3-Target 30.3.2025	Q3 Actual	Q3 Status	Reason for Variance	Measure of Improvement	PORTFOLIO OF EVIDENCE

**KPA 5: MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT = 06 indicators**

40	HOD (CORP)	The municipality is adequately resourced with a skilled workforce capable of carrying out its developmental mandate. Strong career pathing is achieved	SO 5.1.1	Investing in a workforce to meet service delivery demand through implementing a culture of continuous learning and improvement	Employee Assistance Programme	ALL	Number of EAP health awareness campaign conducted per quarter	4 EAP health awareness campaign conducted by 30 June 2025	Accumulative	Number	1 EAP health awareness campaign conducted per quarter	1 EAP health awareness campaign conducted	Achieved			Notice, OOP, Attendance register and Copy of Presentation		
41	HOD (CORP)				Training & Development	ALL	Date WSP report submitted to LGSETA annually	WSP report submitted to LGSETA by 30 June 2025	Non-Accumulative	Date	N/A	N/A	Due in Q4	N/A	N/A	Copy of WSP Report and Proof of submission		
42	HOD (CORP)				Training & Development	ALL	Date employment equity reports submitted to Department of Labour	Employment equity reports submitted to Department of Labour by 15 Jan 2025	Non-Accumulative	Date	Employment equity reports submitted to Department of Labour by 15 Jan 2025	Employment equity reports submitted to Department of Labour by 09 January 2025	Achieved			Proof of submission and copy of employment equity plan report		
43	COO				SO 5.1.5	Establishing consistency and alignment between the district and locals by regular coordination of Intergovernmental Relations	DDM	ALL	Number of Municipal Manager Technical IGR/DDM meetings coordinated per quarter	4 Municipal Manager Technical IGR/DDM meetings coordinated by 30 June 2025	Accumulative	Number	1 Municipal Manager Technical IGR/DDM meeting coordinated per quarter	1 Municipal Manager Technical IGR/DDM meeting coordinated	Achieved			Notice, Agenda and Attendance Register
44	HOD (FINANCE)				SO 5.1.3	Optimize workforce productivity enforcing a sound organizational culture	Auditing	ALL	Date 2023/2024 AFS submitted to AG	2023/2024 AFS submitted to AG by 31 Aug 2024	Non-Accumulative	Date	N/A	N/A	Due in Q1	N/A	N/A	Proof of submission and copy of AFS
45	HOD (COM)						EPWP	ALL	Date of submission of narrative 2023/2024 Annual Report on EPWP to Department of Public Works	Submission on narrative 2023/2024 Annual Report on EPWP to Department of Public Works by 15 July 2024	Non-Accumulative	Date	N/A	N/A	Due in Q1	N/A	N/A	Proof of submission and copy of report
<b>KPI NO.</b>	<b>PROGRAM DRIVER</b>	<b>OUTCOME</b>	<b>IDP Strategic Objective Ref No.</b>	<b>STRATEGY</b>	<b>PROJECTS</b>	<b>LOCAL MUNICIPALITY</b>	<b>INDICATOR</b>	<b>ANNUAL TARGET</b>	<b>ACCUMULATIVE /NON-ACCUMULATIVE</b>	<b>UNIT OF MEASURE</b>	<b>Q3-Target 30.3.2025</b>	<b>Q3 Actual</b>	<b>Q3 Status</b>	<b>REASON FOR VARIANCE</b>	<b>MEASURE OF IMPROVEMENT</b>	<b>PORTFOLIO OF EVIDENCE</b>		

Spatial Planning & Environmental Management

**KPA 6: CROSS CUTTING INTERVENTIONS = 01 indicators**

46	HOD (CORP)	Disasters are prevented and dealt with effectively where they occur	SO 6.1.3	To minimize the vulnerability of communities by building a culture of risk reduction (Disaster prevention in preparedness)	Disaster Management	ALL	Number of lightning conductors installed in identified rural households within ZDM annually	60 of lightning conductors installed in identified rural households within ZDM by 30 June 2025	Accumulative	Number	N/A	N/A	Due in Q4	N/A	N/A	Certificate of compliance and Beneficiary list with GPS coordinates
----	------------	---	----------	--	---------------------	-----	---	--	--------------	--------	-----	-----	-----------	-----	-----	---

Status	Total Key Performance Indicators-per KPA
100% KPI met	KPA 1-BSD=04 Indicators
KPI not measured	KPA2-LED= 06 indicators
KPI Almost met 75-100%	KPA3-MFVM=05 indicators
KPI not met 75% and less	KPA4-GG= 04 indicators
	KPA5-MTOD= 02 indicators
KPI extremely well met	KPA6-CC= 01 indicators
Total indicators	22 KPIs

<b>MR RN HLONGWA</b>	
<b>Municipal Manager</b>	<b>May-24</b>

---

**6. DETAILED CAPITAL WORKS PLAN AND WARD INFORMATION**















WSIG SCHEDULE 5B MONTHLY REPORT FOR MARCH 2024/25 FY

WSA	LM	DM	NAME OF PROJECT	BUSINESS APPROVED FOR THE PROJECT (YES/NO)	CO-ORDINATES	PROJECT STATUS (NEW OR ON-GOING)	PROJECT STAGE	VILLAGES AFFECTED	SCOPE OF WORK	ESTIMATED COSTS PER PROJECT (AS INDICATED ON THE BUSINESS PLAN)	WSIG 2024/25 ALLOCATED BUDGET (PER PROJECT)	ADJUSTMENT	REVISED ALLOCATION	AMOUNT TRANSFERRED BY DWS	AMOUNT WITHHELD BY DWS	WSA 2024/25 EXPEND PER PROJECT, TILL JANUARY 2025	BALANCE ON 2024/25 TRANSFERRED BY DWS	ACTUAL PROGRESS ON SITE.	PLANNED COMPLETION DATE	REVISED COMPLETION DATE	DATE COMPLETED	Planned job creation	Planned household s to be served	JOBS CREATED (Actual ± New in current month)	HOUSEHOLDS SERVED (Actual± New in current month)	CHALLENGES PER PROJECT	MITIGATION (PROPOSED SOLUTION)	COMMENTS					
REGION NAME: KWAZULU-NATAL																																	
									1. Update existing Layout Drawings. 2. Draw schematic layout plans from data collected at 100% complete. 3. Update the schematic into various material zones and identify level 1 & 2 zones. 4. Verify and assess the condition of the infrastructure components, including a cost estimate to replace, upgrade & refurbish. 5. Log water flow. 6. Completion of a Water Loss Report (Actual consumption and calculated demands). 7. Completion of infrastructure replacement & refurbishment programme. 8. Replace, refurbish and upgrade infrastructure needing urgent intervention.	R 22 800 369.00	R 12 401 800.75	-R 554 195.48	R 11 847 605.27								OVERALL PROJECT IS 95% COMPLETE 1. Update existing Layout Drawings of Sandingqatha West is at 100% complete. 2. Draw schematic layout plans from data collected at 100% complete. 3. Update the schematic into various material zones and identify level 1 & 2 zones is at 100% complete. 4. Verify and assess the condition of the infrastructure components, including a cost estimate to replace, upgrade & refurbish is at 100% complete. 5. Log water flow is at 80% complete. 6. Completion of a Water Loss Report (Actual consumption and calculated demands) is at 50% complete. 7. Completion of infrastructure replacement & refurbishment programme is at 100% complete. 8. Replace, refurbish and upgrade infrastructure needing urgent intervention is at 95% complete.	2024-08-30 Revised 2025-02-28	N/A	To Be Confirmed	15	13 895	0	0	Continuous delays caused by heavy rains.	The construction was revised to 10 April 2025 and the Contractor has submitted an EOT for rain additional delays.	Ikhuba Holdings: Amount Paid - R8 426 364.90 Retention Amount - R359 942.94 DLV: Amount Paid - R848 784.54 Retention Amount - R0		
									1. Modelling of Northern Regional Water Supply Scheme 2. Replacement and refurbishment of infrastructure needing urgent intervention (including pipe replacement at UH) 3. Demarcation of leaks and repairs of leaks in Zone F34 (UH A) 4. Piping fitting and smart pre-paid metering installation in Zone F34 (UH A) 5. Completion of metering and infrastructure replacement & refurbishment report. 6. Installation of Secondary Bulk Water Meters and Loggers. 7. Refurbishment and installation of new commercial water meters in the CBD area.	R 26 048 446.00	R 12 316 247.50	-R 303 698.42	R 11 962 549.08									OVERALL PROJECT IS 95% COMPLETE 1. Modelling of Northern Regional Water Supply Scheme is 100% complete. 2. Replacement and refurbishment of infrastructure needing urgent intervention (including pipe replacement at UH) is at 100% complete. 3. Demarcation of leaks and repairs of leaks in Zone F34 (UH A) is at 100% complete. 4. Piping fitting and smart pre-paid metering installation in Zone F34 (UH A) is at 100% complete. 5. Completion of metering and infrastructure replacement & refurbishment report 90% complete. 6. Number of Secondary Bulk Water Meters and Loggers installed is 100% complete. 7. Number of new commercial water meters installed and established is 100% complete. 8. Refurbish, refurbish and upgrade infrastructure needing urgent intervention is at 95% complete.	2025-08-30	N/A	To Be Confirmed	12	807	0	0	None	None	Ikhuba Holdings: Amount Paid - R9 448 099.15 Retention Amount - R382 388.89 DLV: Amount Paid - R1 353 085.98 Retention Amount - R0	
									Mogamudu Relic - Zone B/B1 Construction of 8.8km of 100mm - 90mm diameter distribution lines. Construction of 24.5km of 75-25 diameter reticulation lines, and 275 Yard connections. Mogamudu Relic - Zone C1, C1 Construction of 3.2km - 100mm - 110mm diameter distribution lines. Construction of 20km - 75-25 diameter reticulation lines. 187 Yard connections.	R 46 942 226.25	R 17 867 754.00	-R 3 371 200.01	R 9 496 523.99									OVERALL PROJECT IS 95% COMPLETE Completion of Mogamudu relic - Zone B/B1 - Overall project is 95% complete. 1. 6.2km out of 8.8km of 100mm - 90mm diameter distribution lines has been constructed. 2. 18.2km out of 18.8km of 75-25 diameter reticulation lines has been constructed. 3. Out of 277 yard connections planned 212 has been completed and 0 are operational. Mogamudu relic - Zone B/B1 - Overall project is 95% complete. Mogamudu Relic - Zone C1, C1 - Overall project 100% complete. 1. 3.2km out of 3.2km of 100mm - 110mm diameter distribution lines has been constructed. 2. 20 km out of 20 km of 75-25 diameter reticulation lines has been constructed. 3. 187 of 187 yard connections planned has been completed and are operational.	2024-09-30 Revised 2025-02-28	N/A	To Be Confirmed	67	442	0	0	There were delays caused by heavy rains.	The contractor has submitted an EOT due to heavy rains and the new revised date will be 11 April 2025	AC Industrial Sales and Services: Amount Paid - R9 095 117.86 Retention Amount - R582 607.20 Kukhanya Projects: Amount Paid - R902 736.97	
									Phase 1 Raw water pump station, 1.4 km of 200 diameter raw water pipeline to Reservoir C, 1.5km to Reservoir C, 1.5km to Reservoir C, 1.5km to Reservoir C. Phase 2 1. 110 diameter pipeline from Res C to Res B, Pump Station B, 200M Reservoir B, 800mm Zone B reticulation network, 56 yard connections in Zone B, 9.55km Zone C reticulation network, 50 yard connections in Zone C.	R 62 534 305.13	R 5 372 326.40	-R 3 733 122.44	R 1 639 203.96	R 75 000 000.00	R 0.00	R 1 639 203.96	-R 6 667 111.49					OVERALL PROJECT IS 6% COMPLETE Phase 1 1. Raw water pump station is 0% complete. 1.4 km of 200 diameter raw water pipeline to Reservoir C is 0% complete. 2. 1.5km to Reservoir C is 0% complete. 1.5km to Reservoir C is 0% complete. 3. 1.5km to Reservoir C is 0% complete. 1.5km to Reservoir C is 0% complete. Phase 2 1. 110 diameter pipeline from Res C to Res B is 0% complete. Pump Station B is 0% complete. 200M Reservoir B is 0% complete. 800mm Zone B reticulation network is 0% complete. 56 yard connections in Zone B is installed. 2. 9.55km Zone C reticulation network is 0% complete. 50 of 50 yard connections in Zone C installed.	30-Mar-25	N/A	To Be Confirmed	30	1931	0	0	The Gluckstadt - Bevenson Business Plan was approved however, ZDM couldn't implement the project due to the Dam Wall leak that was discovered during investigations and posed a risk to proceed with the project before it is fixed. ZDM has prepared and submitted a technical report to request for funding to implement a borehole intervention project as an interim supply to the areas without water while waiting for Dam repairs.	Sivest: R1 639 203.96		
									1. Construction of approximately 45.48km medium pressure pipeline (250mm dia, oPVC - 20mm dia, HDPE). 2. Construct and install 2 x 5m Stand Pressure Tanks. 3. Construct 2 x Pressure Reducing Valves complete with chambers. 4. Construct 2 x Air valves complete with chambers. 5. Construct 1 x 50mm valve complete with chamber. 6. Install 2 x 50mm meters complete with chambers and telemetry. 7. Install 538 yard tap connections.	R 47 603 035.94	R 7 209 020.56	R 2 465 662.22	R 9 674 682.78										OVERALL COMPLETION OF THE PROJECT IS 90% COMPLETE 1. Out of 45.48km planned to be constructed 37.16km has been completed. 2. Out of 2 Stand Pressure Tanks planned to be installed 0 has been completed. 3. Out of 2 Pressure Reducing Valves complete with chambers planned to be installed 0 has been completed. 4. Construction of 2 Air Valves complete with chambers is at 0% completed. 5. Construction of 1 50mm valve complete with chamber is at 0% completed. 6. Out of 2 50mm meters complete with chambers planned to be installed 20% has been completed. 7. Out of 538 yard tap connections planned to be installed 0 has been completed.	30-Jun-25	N/A	To Be Confirmed	25	538	0	0	Continuous delays caused by heavy rains.	Contractor has submitted extension of time claim which is still under review	Jamjo Civils: Amount Paid - R8 359 134.55 Retention Amount - R541 259.74 Kukhanya Projects: Amount Paid - R379 624.17 Retention Amount - R0
									1. Construction of approximately 56.52km medium pressure pipeline (250mm dia, oPVC - 20mm dia, HDPE). 2. Construct and install 2 x 5m Stand Pressure Tanks. 3. Construct 2 x Pressure Reducing Valves complete with chambers. 4. Construct 2 x Air valves complete with chambers. 5. Construct 1 x 50mm valve complete with chamber. 6. Install 2 x 50mm meters complete with chambers and telemetry. 7. Install 781 yard tap connections.	R 49 262 609.27	R 5 649 073.70	R 2 484 921.70	R 8 133 995.40										OVERALL COMPLETION OF THE PROJECT IS 61% COMPLETE 1. Out of 56.52km planned to be constructed 34.2km has been completed. 2. Out of 2 Stand Pressure Tanks planned to be installed 10% has been completed. 3. Out of 2 Pressure Reducing Valves complete with chambers planned to be installed 0 has been completed. 4. Construction of 2 Air Valves complete with chambers is at 0% completed. 5. Construction of 1 50mm valve complete with chamber is at 0% completed. 6. Out of 2 50mm meters complete with chambers and telemetry planned to be installed 0% has been completed. 7. Out of 781 yard tap connections planned to be installed 0% has been completed.	30-Jun-25	N/A	To Be Confirmed	25	781	0	0	Continuous delays caused by heavy rains.	Contractor has submitted an intent to claim for extension of time.	Kukhanya Projects - Amount Paid - R543 577.82 Retention Amount - R0 Zamisani Projects - Amount Paid - R6 326 984.89 Retention Amount - R1 617 501.34
									1. Construction of approximately 56.52km medium pressure pipeline (250mm dia, oPVC - 20mm dia, HDPE). 2. Construct and install 2 x 5m Stand Pressure Tanks. 3. Construct 2 x Pressure Reducing Valves complete with chambers. 4. Construct 2 x Air valves complete with chamber. 5. Construct 1 x 50mm valve complete with chamber. 6. Install 2 x 50mm meters complete with chambers and telemetry. 7. Install 813 yard tap connections.	R 42 716 111.42	R 5 547 884.99	R 3 473 966.71	R 9 021 871.70										OVERALL COMPLETION OF THE PROJECT IS 89% COMPLETE 1. Out of 56.52km planned to be constructed 50.56km has been completed. 2. Out of 2 Stand Pressure Tanks planned to be installed 0 has been completed. 3. Out of 2 Pressure Reducing Valves complete with chambers planned to be installed 0 has been completed. 4. Construction of 2 Air Valves complete with chambers is at 0% completed. 5. Construction of 1 50mm valve complete with chamber is at 0% completed. 6. Out of 2 50mm meters complete with chambers and telemetry planned to be installed 0 has been completed. 7. Out of 813 yard tap connections planned to be installed 0 has been completed.	30-Jun-25	N/A	To Be Confirmed	25	813	0	0	Continuous delays caused by heavy rains.	Contractor has submitted an intent to claim for extension of time.	Kukhanya Projects - Amount Paid - R942 649.79 Retention Amount - R0 Zamisani Projects - Amount Paid - R7 198 753.07 Retention Amount - R1 552 525.74
ZULULAND DISTRICT MUNICIPALITY										R 507 107 088.99	R 88 668 097.87	R 11 331 802.13	R 100 000 000.00	R 75 000 000.00	R 0.00	R 81 667 111.49	-R 6 667 111.49																

Compiled By: Name and Surname: M. S. Khawwa  
Approved By: Name and Surname: TO. Soko  
Designation: Manager: PMJ  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

TOTAL AMOUNT TRANSFERRED	R 75 000 000.00
EXPENDITURE TO-DATE	R 81 667 111.49
TOTAL WSIG BALANCE	-R 6 667 111.49
ON TRANSFERRED AMOUNT	
EXPENDITURE ON THE TRANSFERRED (%)	109%
EXPENDITURE ON THE ALLOCATION (%)	82%
TOTAL BUDGET ALLOCATION	R 100 000 000.00
TOTAL AMOUNT TRANSFERRED	75 000 000.00
BALANCE ON ALLOCATION	R 25 000 000.00
% ON TRANSFERRED	75%

---

**APPROVAL OF THE ZULULAND DISTRICT MUNICIPALITY'S SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE QUARTER ENDING 31 MARCH 2025**

The Zululand District Municipality's SDBIP for the quarter ending 31 March 2025 has been reviewed and approved by the Honourable Mayor: Cllr. MB Khumalo as said in S69 (3) (a) and S54 (3) of the Municipal Finance Management Act.

Date received: 15/04/25

Date Approved: 18/04/25

Signature: 