



ZULULAND DISTRICT MUNICIPALITY
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
FOR THE QUARTER ENDED 30 JUNE 2018

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1. Introduction

1.1. Background to the SDBIP

In terms of Section 69 (3) (a) of the Municipal Finance Management Act, the Municipal Manager must submit the SDBIP to the Mayor within 14 days after the approval of the Budget. The Mayor must subsequently approve the SDBIP within 28 days after the approval of the Budget in terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act. The Annual Budget for the 2017/18 financial year was approved by Council on 30 May 2017. The SDBIP for the Zululand District Municipality was approved by the Mayor within 28 days after approval of budget as stated in S53 (1) (c) (ii) and it will be monitored and revised quarterly.

1.2. Purpose of the SDBIP

The purpose of the SDBIP can be summarized as follows:

1. It is a vital link between the Mayor and the administration of the municipality;
2. It facilitates the process for holding management accountable for its performance;
3. It is a tool for implementation, management and monitoring; and
4. It further serves as the basis for the performance measurement in service delivery against the year-end targets and the implementation of the budget.

1.3. Importance of the SDBIP

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, and it:

- *Enables the Mayor to monitor the performance of the Municipal Manager,*
- *Municipal Manager to monitor the performance of the senior managers; and*
- *The community to monitor the performance of the municipality.*

It is the excellent mechanism that produces quarterly targets that are reported to ensure implementation of the IDP. The SDBIP will also empower all councillors specifically facilitating engagement at ward level and allow them to undertake the appropriate oversight and monitoring of programs. The SDBIP will also measure in-year progress in the implementation of the budget; under spending of budget will be dealt with at early stages because it is reviewed quarterly.

1.4. The Role of Council with regards to the SDBIP

It is vitally important for Council to note that the components of the SDBIP are primary indicators of the municipality's performance on the annual Budget. In this regard, Councillors are encouraged to scrutinize the various components of the SDBIP and to pose questions where it is deemed necessary. This form of in-year reporting should uncover major problems and is aimed at ensuring that the Mayor and the Municipal Manager take the corrective steps when any unanticipated problems arise.

1.5. Role of the Accounting Officer in respect of the SDBIP

The Accounting Officer must:

1. Implement the Budget;
2. Ensure that spending is in accordance with the Budget and ensure that the expenditure is reduced when revenue is anticipated to be less than projected in the Budget or the SDBIP
3. Ensure that revenue and expenditure is properly monitored;
4. Prepare an adjustments Budget when necessary; and
5. Submit the draft SDBIP and draft annual performance agreements for the Municipal Manager and all senior managers.

1.6. The key components of the 2017/18 SDBIP

In terms of Circular No. 13 of the MFMA No. 56 of 2003, the SDBIP must contain:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure by source (not required in terms of this Act);
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators of each vote;
- Detailed capital works plan broken down by ward over three years (Capital Plan – MIG)

These components of the SDBIP are discussed below.

2. MONTHLY PROJECTIONS OF REVENUE PER SOURCE

In terms of Section 15 of the MFMA, a municipality may, except where otherwise provided in this Act,

- incur expenditure only in terms of the approved Budget; and
- Within the limits of the amounts appropriated for the different votes in the approved Budget.

One of the most important and basic priorities of a municipality is to collect all its revenue as budgeted for, failure to collect the revenue will undermine the municipality's ability to deliver services. The SDBIP contains the monthly projections of revenue to be collected per source for the 2017/18 financial year. The reason for the inclusion of this component of the SDBIP is to ensure that the municipality monitors revenue collected during the quarter as all expenditure to be incurred in terms of the approved Budget must be financed from realistically anticipated revenues to be collected.

The Accounting Officer must monitor the actual revenues received against those projected in the SDBIP and submit explanations of any remedial action to be taken to ensure that projected revenue and expenditure remain within the municipality's approved Budget. This type of information requires the municipality to take urgent remedial steps to ensure it improves on its revenue-collection capacity if it wants to maintain its levels of service delivery and expenditure.

The revenue for the quarter ended 30 June 2018 is indicated below as follows:

Monthly projections of total Revenue per Source

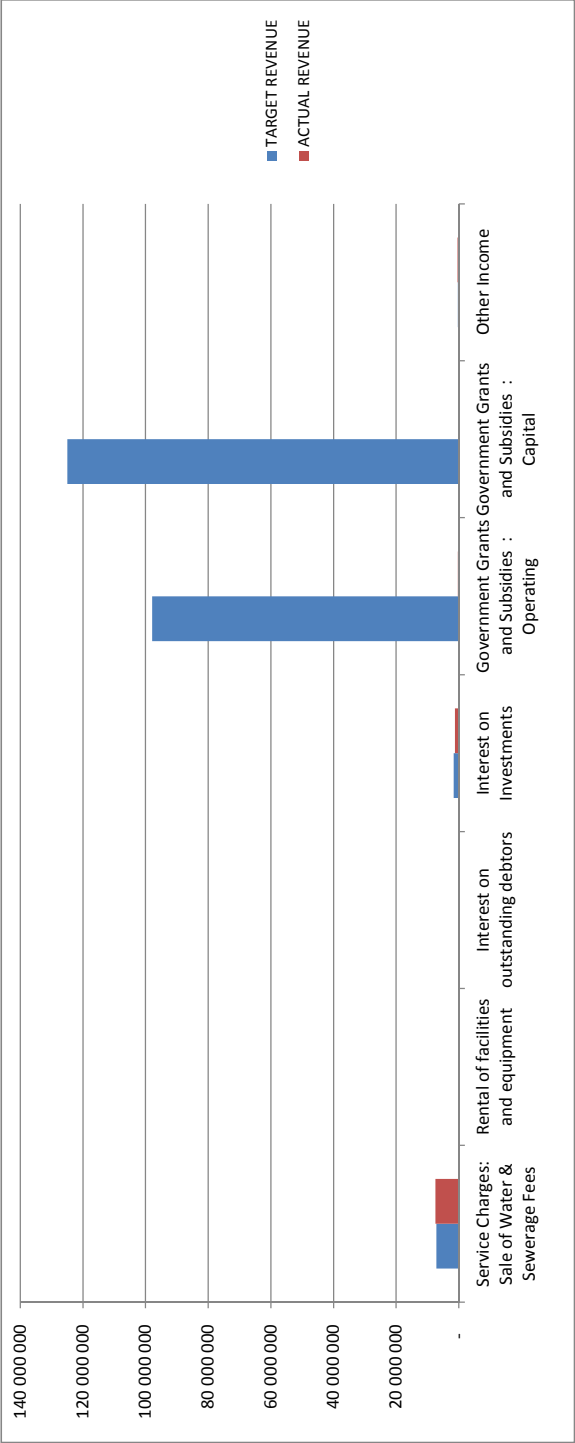
The municipality must ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. In order to ensure realistic revenue projections and ultimately balanced budgets, the Zululand District Municipality has to have comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts.

**Monthly projections of Revenue by Source of
Zululand District Municipality for the Quarter
ended 30 June 2018**

Monthly Projections of Revenue by Source

Revenue by Source	APRIL		MAY		JUNE		Totals for Q_4		Variance
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Service Charges: Sale of Water & Sewerage Fees	2 378 397	27 900	2 378 397	4 648 889	2 378 397	2 773 077	7 135 191	7 449 865	-314 675
Rental of facilities and equipment	9 395	12 181	9 395	-	9 395	12 181	28 185	24 363	3 823
Interest on outstanding debtors	7 083		7 083	17 013	7 083	8 631	21 250	25 644	-4 394
Interest on Investments	554 167	643 388	554 167	634 359	554 167	-	1 662 500	1 277 746	384 754
Government Grants and Subsidies : Operating	32 624 333		32 624 333	300 000	32 624 333	-	97 873 000	300 000	97 573 000
Government Grants and Subsidies : Capital	41 652 500		41 652 500	-	41 652 500	-	124 957 500	-	124 957 500
Other Income	108 333	4 777	108 333	455 619	108 333	4 017	325 000	464 412	-139 412
TOTALS	77 334 209	688 245	77 334 209	6 055 879	77 334 209	2 797 906	232 002 626	9 542 031	222 460 595

Q4 Chart - Monthly Projections of Revenue by Source



3. MONTHLY PROJECTIONS OF EXPENDITURE PER SOURCE

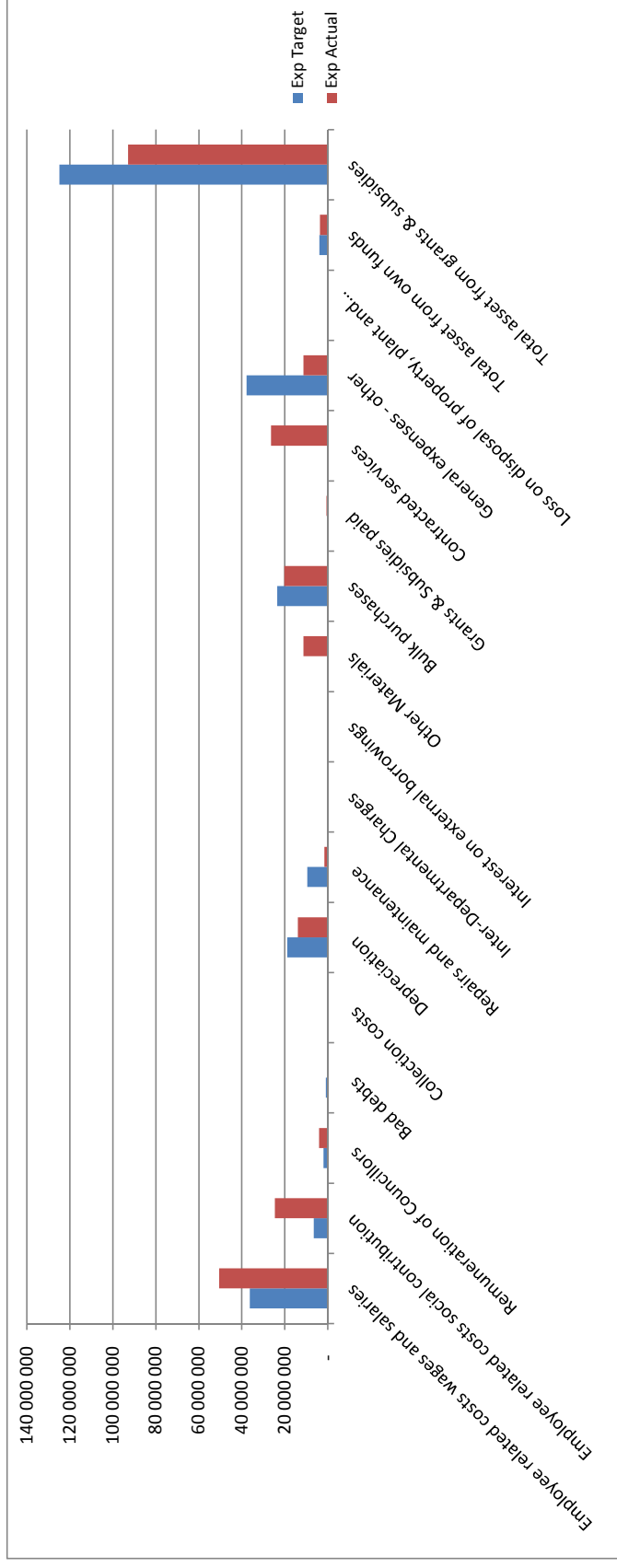
The monthly projections of expenditure per source is not included in terms of circular No. 13 of the MFMA, but we as Zululand District Municipality have decided to add this component in order to see the movement of expenditure per source on monthly basis to be able to respond promptly and to initiate any remedial steps when necessary.

**Monthly Projections of Expenditure by Source of
Zululand District Municipality for the Quarter ended 30 June 2018**

Monthly Projections of Expenditure by Source

Expenditure by Source	APRIL		MAY		JUNE		Totals for Q_4		Variance
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	
Operating Expenditure									
Employee related costs wages and salaries	12 103 504	30 086 840	12 103 504	10 229 261	12 103 504	10 332 243	36 310 512	50 658 344	-14 347 832
Employee related costs social contribution	2 199 633	13 629 403	2 199 633	4 753 291	2 199 633	6 324 747	6 598 899	24 707 442	-18 108 543
Remuneration of Councillors	701 338	2 092 314	701 338	1 053 926	701 338	988 080	2 104 013	4 134 320	-2 030 308
Bad debts	303 112	-	303 112	-	303 112	-	909 337	-	909 337
Collection costs	96 055	-	96 055	-	96 055	-	288 164	-	288 164
Depreciation	6 287 052	6 287 052	6 287 052	3 015 558	6 287 052	4 719 738	18 861 156	14 022 348	4 838 808
Repairs and maintenance	3 190 335	1 036 980	3 190 335	462 949	3 190 335	139 449	9 571 004	1 639 378	7 931 626
Inter-Departmental Charges	-	-	-	-	-	-	-	-	-
Interest on external borrowings	-	-	-	-	-	-	-	-	-
Other Materials	-	4 674 445	-	2 461 812	-	4 176 989	-	11 313 245	-11 313 245
Bulk purchases	7 846 708	10 854 976	7 846 708	5 704 691	7 846 708	3 670 644	23 540 125	20 230 311	3 309 814
Grants & Subsidies paid	12 500	227 744	12 500	201 400	12 500	301 774	37 500	730 918	-693 418
Contracted services	-	7 938 543	-	8 328 365	-	10 179 171	-	26 446 078	-26 446 078
General expenses - other (including abnormal expenses)	12 595 191	3 575 782	12 595 191	3 667 460	12 595 191	4 109 002	37 785 572	11 352 244	26 433 328
Loss on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-
Total Operating Expenditure	45 335 428	80 414 080	45 335 428	39 878 713	45 335 428	44 941 836	136 006 283	165 234 630	-29 228 346
Capital Expenditure									
Total asset from own funds	1 335 167	206 997	1 335 167	1 774 651	1 335 167	1 774 651	4 005 500	3 756 299	249 201
Total asset from grants & subsidies	41 652 500	21 499 223	41 652 500	35 755 056	41 652 500	35 755 056	124 957 500	93 009 334	31 948 166
Total Operating Expenditure	42 987 667	21 706 220	42 987 667	37 529 707	42 987 667	37 529 707	128 963 000	96 765 633	32 197 367
TOTAL EXPENDITURE	88 323 094	102 120 300	88 323 094	77 408 420	88 323 094	82 471 543	264 969 283	262 000 263	2 969 020

Q4 Chart - Monthly Projections of Expenditure by Source



4. PROJECTIONS OF REVENUE & EXPENDITURE PER VOTE

It is important to view expenditure in relation to the revenue used to finance it. In this context, it is easy to see when expenditure exceeds Revenue and the necessary remedial steps can then be taken to correct this situation. Failure to monitor expenditure in relation to Revenue will seriously hamper the municipality's ability to achieve its strategic goals for the year.

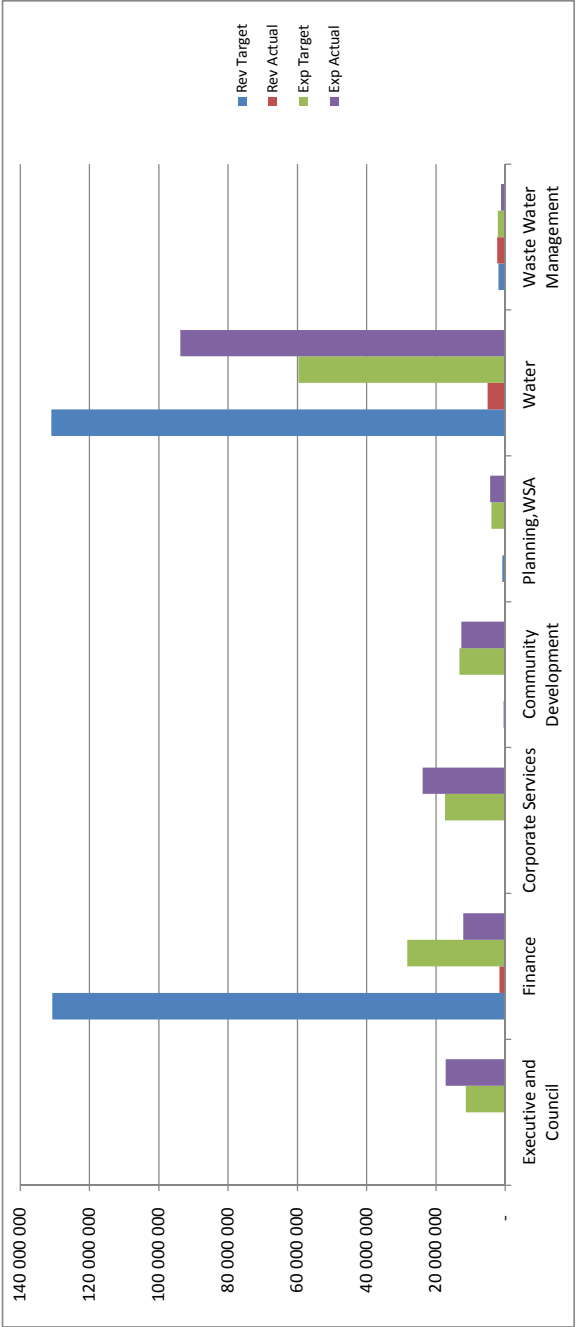
Projections of Expenditure and Revenue per Vote

Compares the planned revenue and expenditure for the quarter ended 30 June 2018. It is clear that Zululand District Municipality will spend a lot in the provision of water to the community that it serves.

Monthly Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the Quarter
ended 30 June 2018

Monthly Projections for expenditure and revenue by vote													TOTALS												
Department	APRIL				MAY				JUNE				TOTALS				Q 4								
	OPEX	Actual	CAPEX	Actual	OPEX	Actual	CAPEX	Actual	OPEX	Actual	CAPEX	Actual	OPEX	Actual	CAPEX	Actual	VARIANCE	REVENUE	ACTUAL	VARIANCE	REVENUE	ACTUAL	VARIANCE		
Executive and Council	3 749 787	5 501 511	-	8 333	3 789 787	3 660 470	-	8 333	3 789 787	3 641 895	-	8 333	-	-	-	-	-	17 203 875	-	-	26 000	-	-		
	9 420 520	11 945 452	538 333	206 997	9 420 520	-3 386 334	538 333	1 244 29	9 420 520	3 527 811	538 333	124 429	43 584 614	16 168	28 261 860	16 173 631	1 615 000	329 926	1 285 074	1 285 074	1 682 641	-	-		
Finance	5 785 469	9 357 247	188 333	-	5 785 469	6 098 924	188 333	1 776 150	5 785 469	8 357 516	188 333	2 089 485	25 000	-	17 356 407	22 816 907	565 000	3 865 636	-3 100 536	75 000	83 860	-	-		
	4 423 774	5 883 905	36 000	-	4 423 774	2 617 469	36 000	159 250	4 423 774	4 204 393	36 000	191 676	159 250	-	13 271 322	12 765 788	565 254	191 676	-33 676	477 750	-	-			
Corporate Services	1 343 426	2 529 034	200 750	-	1 343 426	824 956	200 750	177 965	1 343 426	999 426	200 750	428 197	279 917	-	4 030 279	4 333 417	602 250	775 924	-173 674	639 750	300 000	-	-		
	19 850 112	44 525 044	42 030 917	21 329 462	19 850 112	20 778 781	42 030 917	35 577 090	19 850 112	19 512 560	42 030 917	58 057 727	43 559 473	1 547 152	69 670 335	83 916 385	-34 146 000	126 052 790	114 974 279	11 118 471	130 978 419	5 142 706			
Community Development	722 340	671 897	-	-	722 340	283 419	-	-	722 340	298 233	-	-	654 840	604 556	2 167 021	1 263 538	-	915 482	-	1 964 521	2 332 603	-	-		
	18 834	-	-	-	18 834	-	-	-	18 834	-	-	-	-	-	-	-	-	126 052 790	-	-	-	-	-		
Planning & M&A	19 850 112	44 525 044	42 030 917	21 329 462	19 850 112	20 778 781	42 030 917	35 577 090	19 850 112	19 512 560	42 030 917	58 057 727	43 559 473	1 547 152	69 670 335	83 916 385	-34 146 000	126 052 790	114 974 279	11 118 471	130 978 419	5 142 706			
	722 340	671 897	-	-	722 340	283 419	-	-	722 340	298 233	-	-	654 840	604 556	2 167 021	1 263 538	-	915 482	-	1 964 521	2 332 603	-	-		
Water	18 834	-	-	-	18 834	-	-	-	18 834	-	-	-	-	-	-	-	-	126 052 790	-	-	-	-	-		
	18 834	-	-	-	18 834	-	-	-	18 834	-	-	-	-	-	-	-	-	126 052 790	-	-	-	-	-		
Waste Water Management	722 340	671 897	-	-	722 340	283 419	-	-	722 340	298 233	-	-	654 840	604 556	2 167 021	1 263 538	-	915 482	-	1 964 521	2 332 603	-	-		
	18 834	-	-	-	18 834	-	-	-	18 834	-	-	-	-	-	-	-	-	126 052 790	-	-	-	-	-		
Total	48 335 428	80 414 080	43 902 667	21 708 220	48 335 428	39 873 713	43 902 667	37 629 707	48 335 428	44 941 836	43 902 667	60 901 814	136 106 283	166 234 630	120 000 000	120 137 441	-29 128 346	265 089 283	265 089 283	9 542 031	255 547 253	255 547 253			
	48 335 428	80 414 080	43 902 667	21 708 220	48 335 428	39 873 713	43 902 667	37 629 707	48 335 428	44 941 836	43 902 667	60 901 814	136 106 283	166 234 630	120 000 000	120 137 441	-29 128 346	265 089 283	265 089 283	9 542 031	255 547 253	255 547 253			

Q4 Chart - Monthly Projections of Revenue and Expenditure by Vote



5. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS OF EACH VOTE

In terms of the SDBIP, Zululand District Municipality is required to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standards of service being provided to the community, and include targets for the reductions in backlogs of basic services.

The goals and objectives set by Council as quantifiable outcomes that should be implemented by the administration over the next financial year are indicated on the sheet below.



QUARTERLY PERFORMANCE REPORT - Entire District - Quarter 4 - 2017/2018

1 - National KPA: Infrastructure and Services









Focus Area:Infrastructure and Services

Annual Target													
Annual Target													
Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Quarter 4 - 2017/2018 - Performance	
				Target	Actual	Target	Actual	Target	Actual	Target	Actual	Score	Status
HOD (P)	Review and facilitate the District WSDP	Final 2018/2019 WSDP submitted to Council for approval by specified date	1					30/03/2018	26/03/2018	30/06/2018	30/05/2018	4	Achieved
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households with access to basic level of water (Reticulation-new household connections)	2	0.17	0.19	0.16	0.36	0.24	0.09	0.17	0.14	2	Not Achieved
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households earning less than R1600 pm with access to free water (Note: Rudimentary)	3	0.06	0.00	0.06	0.00	0.08	0.00	0.09	0.00	1	Not Achieved
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households with access to basic level of sanitation as per WSDP	4	0.31	0.00	0.44	0.34	0.76	1.02	0.95	0.35	1	Not Achieved
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households earning less than R1600 pm with access to free basic sanitation	5	0.31	0.00	0.44	0.34	0.76	1.02	0.95	0.35	1	Not Achieved
HOD (TS)	Improve water quality	Number of water quality tests conducted as per the approved strategy	6	459.00	502.00	459.00	566.00	459.00	480.00	459.00	495.00	4	Achieved
HOD (Co)	To develop business plans to secure capital to implement refurbishment and rehabilitation of airport infrastructure	Business plan to secure capital to implement refurbishment and rehabilitation of airport infrastructure submitted to MM by	7	30/09/2017		30/12/2017		30/03/2018	29/03/2018	30/06/2018	28/05/2018	4	Achieved
HOD (Co)	To make the airport functional and viable	Advertise for expression of interest towards making the airport functional by 30/03/2018	8	30/09/2017	13/09/2017	30/11/2017	13/12/2017	30/03/2018					
HOD (Co)	Review Disaster Management Plan	Final 2018/2019 Disaster Management Plan submitted to Council for approval by 30 Jun 2018	9	30/09/2017		30/12/2017	21/02/2018	30/03/2018	26/03/2018	30/06/2018	30/05/2018	4	Achieved
HOD (Co)	To ensure effective maintenance of Fleet	09 vehicles purchased by 30 March 2018	10	30/09/2017	14/09/2017	20/12/2017	23/11/2017	30/03/2018	23/11/2017	30/06/2018	26/06/2018	3	Achieved
HOD (Co)	To ensure education, training & public awareness of Disaster Management	20 Disaster Management Awareness campaigns held by 30 Jun 2018	11	5.00	9.00	5.00	7.00	5.00	12.00	5.00	5.00	3	Achieved
HOD (Co)	To ensure education, training & public awareness of Disaster Management	1 Disaster Management Workshop held by 31 December 2017	12			31/12/2017							
HOD (Co)	To ensure education, training & public awareness of Disaster Management	4 Disaster Management Forums held by 30/06/2018	13	1.00	1.00	1.00	2.00	1.00	1.00	1.00	1.00	3	Achieved
HOD (Co)	To maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's IDP	14	20.00	24.64	30.00	39.43	70.00	56.31	100.00	91.63	2	Not Achieved

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Quarter 4 - 2017/2018 - Performance		Comment/ Reason for variance/ Measures to Improve	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
				Target	Actual	Target	Actual	Target	Actual	Target	Actual	Score	Status						
HOD (P)	Review and facilitate the District WSDP	Final 2018/2019 WSDP submitted to Council for approval by specified date	1					30/03/2018	26/03/2018	30/06/2018	30/05/2018	4	Achieved		30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households with access to basic level of water (Reticulation-new household connections)	2	0.17	0.19	0.16	0.36	0.24	0.09	0.17	0.14	2	Not Achieved	Note that % is calculated based on 183 177 as the Number of households within the District. Achieved for the 4th Q is 268	0.63	0.70	0.76	0.82	0.89
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households earning less than R1600 pm with access to free water (Note: Rudimentary)	3	0.06	0.00	0.06	0.00	0.08	0.00	0.09	0.00	1	Not Achieved	No boreholes equipped and also schemes where community stand taps were installed.	0.18	0.24	0.29	0.37	0.43
HOD (TS)	Ensuring universal access to water & sanitation	Percentage of households with access to basic level of sanitation as per WSDP	4	0.31	0.00	0.44	0.34	0.76	1.02	0.95	0.35	1	Not Achieved	Note that % is calculated based on 183 177 as the Number of households within the District. Achievedfor the 4th Q is 647 and the target was not because implementation commenced at the beginning of the 2nd Q	2.34	2.40	2.47	2.53	2.59
HOD (TS)	Improve water quality	Number of water quality tests conducted as per the approved strategy	6	459.00	502.00	459.00	566.00	459.00	480.00	459.00	495.00	4	Achieved		1816.00	1826.00	1836.00	1846.00	1856.00
HOD (Co)	To develop business plans to secure capital to implement refurbishment and rehabilitation of airport infrastructure	Business plan to secure capital to implement refurbishment and rehabilitation of airport infrastructure submitted to MM by	7	30/09/2017		30/12/2017		30/03/2018	29/03/2018	30/06/2018	28/05/2018	4	Achieved		30/07/2018	15/07/2018	30/06/2018	15/03/2018	30/05/2018
HOD (Co)	To make the airport functional and viable	Advertise for expression of interest towards making the airport functional by 30/03/2018	8	30/09/2017	13/09/2017	30/11/2017	13/12/2017	30/03/2018							01/05/2018	15/04/2018	30/03/2018	15/02/2018	30/01/2018
HOD (Co)	Review Disaster Management Plan	Final 2018/2019 Disaster Management Plan submitted to Council for approval by 30 Jun 2018	9	30/09/2017		30/12/2017	21/02/2018	30/03/2018	26/03/2018	30/06/2018	30/05/2018	4	Achieved		30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (Co)	To ensure effective maintenance of Fleet	09 vehicles purchased by 30 March 2018	10	30/09/2017	14/09/2017	20/12/2017	23/11/2017	30/03/2018	23/11/2017	30/06/2018	26/06/2018	3	Achieved		30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (Co)	To ensure education, training & public awareness of Disaster Management	20 Disaster Management Awareness campaigns held by 30 Jun 2018	11	5.00	9.00	5.00	7.00	5.00	12.00	5.00	5.00	3	Achieved		20.00	20.00	20.00	20.00	20.00
HOD (Co)	To ensure education, training & public awareness of Disaster Management	1 Disaster Management Workshop held by 31 December 2017	12			31/12/2017													
HOD (Co)	To ensure education, training & public awareness of Disaster Management	4 Disaster Management Forums held by 30/06/2018	13	1.00	1.00	1.00	2.00	1.00	1.00	1.00	1.00	3	Achieved		4.00	4.00	4.00	4.00	4.00
HOD (Co)	To maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's IDP	14	20.00	24.64	30.00	39.43	70.00	56.31	100.00	91.63	2	Not Achieved		90.00	95.00	100.00		

HOD (CS)	Create HIV/AIDS awareness and education	Number of HIV/AIDS awareness campaigns held per quarter	27	2.00	4.00	2.00	2.00	2.00	4.00	2.00	4.00	5		Achieved		8.00	8.00	8.00	8.00
HOD (CS)	Strategically plan development and empowerment initiatives for youth and gender	Reviewed Social development strategy submitted to MM by 30 June 2018	28				30/03/2018	30/03/2018	30/06/2018	29/06/2018	3		Achieved		30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (CS)	Reduce poverty by implementing Community Development Projects	Number of people participating in ZDM Community Capacity Building Programmes by 30 Jun	29	35.00	52.00		30.00	40.00							65.00	65.00	65.00	65.00	65.00



4 - National KPA: Institutional Development & Transformation


Focus Area: Institutional Development & Transformation																				
				Quarter 1			Quarter 2		Quarter 3		Quarter 4		Quarter 4 - 2017/2018 - Performance			Annual Target				
Program Driver	Objective	Indicator	KPI No	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Score	Status	Comment/ Reason for variance/ Measures to Improve	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance	
HOD (Co)	To ensure recruitment of skilled personnel	8 vacant posts filled by 30 June	30							8.00	8.00	3			8.00	8.00	8.00	8.00	8.00	
HOD (Co)	To train & build capacity of employees	Number of Municipal Employees trained as per Workplace Skills Plan by 30 Jun	31							120.00	299.00	5			120.00	120.00	120.00	120.00	120.00	
HOD (Co)	Maintain an updated employment equity plan	Employment Equity Report submitted to MM for approval by 30 Jun 2018	32			30/03/2018	15/03/2018								30/03/2018	15/04/2018	30/03/2018	30/03/2018	30/03/2018	
HOD (Co)	Implement and Manage Employee Equity	Number of people from employment equity target groups employed in three highest levels of Management in compliance with the municipality's employment equity plan	33	3.00	18.00	3.00	18.00	3.00	0.00	3.00	0.00	1		Not Achieved	1.00	2.00	3.00	3.00	3.00	
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Number of stakeholder alignment meetings held by end of the financial year	34	2.00	2.00	2.00	2.00	2.00	7.00	2.00	7.00	5			4.00	6.00	8.00	10.00	12.00	
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Date of submission of 2018/2019 IDP Framework Plan to Council for adoption	35	30/09/2017	03/10/2017								Not measured this quarter		30/11/2017	30/10/2017	30/09/2017	30/08/2018	30/07/2017	
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Integrated Development plan 2018/2019 submitted to Council for adoption by specified date	36			30/03/2018	26/03/2018	30/06/2018	30/05/2018			4			30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018	
HOD (Co)	Constantly monitor& introduce methods to increase productivity of employees	8 Staff Induction Workshops held by 30 Jun	37			4.00	7.00	2.00	0.00	2.00	0.00	1			8.00	8.00	8.00	8.00	8.00	
HOD (Co)	Consistent analysis and review of the organogram against the service delivery model	Municipal Organogram submitted to Council for approval by 30 Jun 2018	38	30/09/2017	26/09/2017	15/12/2017		30/06/2018	30/05/2018			4			30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018	
HOD (Co)	Maintain Institutional capacity to render municipal services	Percentage of municipality's skills budget allocated actually spent on implementing its workplace skills plan	39	20.00	14.70	40.00	59.00	100.00	97.20			2		Not Achieved	90.00	95.00	100.00	100.00	100.00	

5 - National KPA: Financial Viability

Focus Area : Financial Viability																					
				Quarter 1			Quarter 2			Quarter 3		Quarter 4		Quarter 4 - 2017/2018 - Performance			Annual Target				
Program Driver	Objective	Indicator	KPI No	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Score	Status	Comment/ Reason for variance/ Measures to Improve	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance		
HOD (F)	Improve revenue collection	Outstanding service debtors recovery rate to revenue per quarter	40	0.25	1.25	0.25	0.41	0.25	0.41	0.25	0.41	5	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><di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HOD (F)	Improve supply chain application	Number of successful appeals per quarter	41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Achieved		2.00	1.00	0.00			
HOD (F)	Process payments in time	Processing time of invoices per quarter	42	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	3	Achieved		80.00	90.00	100.00			
HOD (F)	Complete and submit accurate annual financial statements	Reviewed Financial Statements submitted by 31 Aug 17	43	31/08/2017	31/08/2017								Not measured this quarter		30/09/2017	15/09/2017	31/08/2017	15/08/2017		30/07/2017
HOD (F)	To consistently achieve a clean audit outcome	Maintain unqualified audit opinion from the Auditor General	44		unqualified	unqualified							Not measured this quarter		disclaimer	qualified	unqualified	unqualified		unqualified
HOD (F)	To plan for and implement budget process	Final 2018/19 budget submitted to Council for approval by 30 Jun 2018	45				30/03/2018	26/03/2018	30/06/2018	30/05/2018	4		Achieved		30/07/2018	15/07/2018	30/06/2018	15/06/2018		30/05/2018
HOD (F)	Maintain a functional Auditing Structure	Number of Audit committee meetings held per quarter	46	1.00	1.00	0.00	1.00	1.00	1.00	2.00	5		Achieved		2.00	3.00	4.00	4.00		4.00
HOD (F)	Report timely and accurately	Quarterly SDBIP reports for 2017/2018 submitted to Mayor by the end of each quarter	47	19/10/2017	16/10/2017	19/01/2018	19/04/2018	13/04/2018	19/07/2018	13/04/2018	5		Achieved		30/09/2018	15/08/2018	30/07/2018	15/07/2018		30/06/2018
HOD (F)	To maintain an effective Auditing Function	Percentage of audit queries addressed from the AG report by end of the financial year	48		5.00	57.00	45.00	57.00	100.00	57.00	2		Not Achieved	(MfMA Section 32 (UIFW Expenditure) investigation is underway. Investigation is done by Internal Auditors. The said investigation will be reported to Council for condonment.	90.00	95.00	100.00	100.00		100.00
HOD (F)	Maintain positive cost coverage ratio	Cost Coverage ratio achieved per quarter	49	3.00	3.00	2.00	3.00	6.00	3.00	0.18	5		Achieved	(During Q4 management has decided to increase security measures.	5.00	4.00	3.00	2.00		1.00
HOD (F)	Maintain positive debt coverage ratio	Debt Coverage Ratio achieved per quarter	50	3.00	0.00				3.00	0.00	1		Not Achieved	N/A. The municipality does not have long term debt.	5.00	4.00	3.00	2.00		1.00
HOD (Co)	Report timely and accurately	Annual report 2016/2017 submitted to Council by 30 Jan 2018	51				30/01/2018	30/01/2018					Not measured this quarter		31/12/2017	15/01/2018	30/01/2018			
HOD (F)	Report timely and accurately	Annual report 2016/2017 submitted to Council by 30 Jan 2018	51				30/01/2018	30/01/2018					Not measured this quarter		31/12/2017	15/01/2018	30/01/2018			
HOD (F)	Maintain consistency in producing accurate statements	Percentage of accounts adjustments effected per quarter	52	3.00	3.00	3.00	3.00	32.00	3.00	53.00	5		Achieved		5.00	4.00	3.00	2.00		1.00

6 - National KPA:Democracy & Governance																							
Focus Area: Democracy & Governance																							
Program Driver	Objective	Indicator	KPI No	Quarter 1			Quarter 2			Quarter 3			Quarter 4			Quarter 4 - 2017/2018 - Performance			Annual Target				
				Target	Actual		Target	Actual		Target	Actual		Target	Actual		Score	Status	Comment/ Reason for variance/ Measures to Improve	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (Co), HOD (F), HOD (CS), Municipal Management	Manage performance effectively	Budget inputs for adjustment budget submitted to CFO	53	Not measured this quarter			31/12/2017			Not measured this quarter	Not measured this quarter		Not measured this quarter	Not measured this quarter			Not measured this quarter	1.00	6.00	6.00	6.00	6.00	
HOD (Co)	To review and improve public participation mechanisms	Public Participation Strategy submitted to Council by 30 Jun 2018	54	30/09/2017			31/12/2017			30/03/2018			30/06/2018	15/12/2017		5		Achieved	30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (Co)	To ensure continuous feedback to communities on development programmes	10 annual events held by 30 Jun 2018	55										5.00	10.00		5		Achieved	10.00	10.00	10.00	10.00	10.00

HOD (Co)	Development and maintenance of an updated communication strategy	56	30/09/2017	4.00	1.00	2.00	30/03/2018	30/05/2018	15/12/2017	5		Achieved	30/07/2018	15/07/2018	30/06/2018	15/06/2018	30/05/2018
HOD (P)	Manage performance effectively	57	1.00	4.00	1.00	2.00	1.00	0.00	1.00			Not Achieved	1.00	6.00	6.00	6.00	6.00

6. DETAILED CAPITAL WORKS PLAN

CERTIFICATE OF EXPENDITURE AND REVENUE

2017/18 version June

MUNICIPALITY:		Zululand District Municipality			
Financial Year		Allocation	Adjustments	Approved Rollover	TOTAL Allocation
2017/18		R 229 725 000.00	R 0.00	R 0.00	R 229 725 000.00
		Outstanding Proof of Payments:			
		A1	B1	A1-B1	
DATE	BUDGETARY ESTIMATE	ADVANCES REQUESTED	AMOUNT RECEIVED	CERTIFIED EXPENDITURE	BALANCE
Unspent	0.00		0.00		
July-17	85 000 000.00	85 000 000.00	85 000 000.00	9 896 578.45	0.00
August-17	0.00			16 098 438.81	75 103 421.55
September-17	0.00			40 538 519.77	59 004 982.74
October-17	0.00			14 654 870.55	18 466 462.97
November-17	0.00			19 159 159.53	3 811 592.42
December-17	95 000 000.00	95 000 000.00	95 000 000.00	0.00	-15 347 567.11
January-18	0.00			29 328 283.76	79 652 432.89
February-18	0.00			11 909 865.55	50 324 149.13
March-18	49 725 000.00	49 725 000.00	49 725 000.00	29 299 821.72	38 414 283.58
April-18	0.00			29 861 038.20	58 839 461.86
May-18	0.00			4 382 432.45	28 978 423.66
June-18	0.00			24 595 991.21	24 595 991.21
SUB-TOTAL	229 725 000.00	229 725 000.00	229 725 000.00	229 725 000.00	0.00
Expenditure vs Actual transfers		100.00%	Expenditure vs TOTAL Allocation		100.00%

I hereby certify that the provisions / specifications of the financial administration of the Municipal Infrastructure Grant Programme have been complied with.
All funds made available were used exclusively for the Municipal Infrastructure Grant Programme.

11 July 2018
Date


MMT/CFO / PMU: Manager

Date

PROVINCIAL MIG MANAGER

6. APPROVAL OF THE ZULULAND DISTRICT MUNICIPALITY'S SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE QUARTER ENDED 30 JUNE 2018.

The Zululand District Municipality's SDBIP for the quarter ending 30 June 2018 has been reviewed and approved by the Honourable Mayor: Cllr. T.D Buthelezi as said in S69 (3) (a) and S54 (3) of the Municipal Finance Management Act.

Date Approved:

16/07/2018

The Honourable Mayor

T.D Buthelezi

Signature:

[Signature]