

ZULULAND DISTRICT MUNICIPALITY



FINAL SERVICE DELIVERY AND BUDGET IMPLIMENTATION PLAN (SDBIP) FOR THE YEAR ENDED 30 JUNE 2017

2016/2017

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Introduction

1.1. Background to the SDBIP

In terms of Section 69 (3) (a) of the Municipal Finance Management Act, the Municipal Manager must submit the SDBIP to the Mayor within 14 days after the approval of the Budget. The Mayor must subsequently approve the SDBIP within 28 days after the approval of the Budget in terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act. The Annual Budget for the 2016/17 financial year was tabled by Council on 30 March 2016. The SDBIP for the Zululand District Municipality was approved by the Mayor within 28 days after approval of budget as stated in S53 (1) (c) (ii) and it will be monitored and revised quarterly.

1.2. Purpose of the SDBIP

The purpose of the SDBIP can be summarized as follows:

1. It is a vital link between the Mayor and the administration of the municipality;
2. It facilitates the process for holding management accountable for its performance;
3. It is a tool for implementation, management and monitoring; and
4. It further serves as the basis for the performance measurement in service delivery against the year-end targets and the implementation of the budget.

1.3. Importance of the SDBIP

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, and it:

- *Enables the Mayor to monitor the performance of the Municipal Manager,*
- *Municipal Manager to monitor the performance of the senior managers; and*
- *The community to monitor the performance of the municipality.*

It is the excellent mechanism that produces monthly targets that are reported to ensure implementation of the IDP. The SDBIP will also empower all councilors specifically facilitating engagement at ward level and allow them to undertake the appropriate oversight and monitoring of programs. The SDBIP will also measure in-year progress in the implementation of the budget; under spending of budget will be dealt with at early stages because it is reviewed quarterly.

1.4. The Role of Council with regards to the SDBIP

It is vitally important for Council to note that the components of the SDBIP are primary indicators of the municipality's performance on the annual Budget. In this regard, Councilors are encouraged to scrutinize the various components of the SDBIP and to pose questions where it is deemed necessary. This form of in-year reporting should uncover major problems and is aimed at ensuring that the Mayor and the Municipal Manager take the corrective steps when any unanticipated problems arise.

1.5. Role of the Accounting Officer in respect of the SDBIP

The Accounting Officer must:

1. Implement the Budget;
2. Ensure that spending is in accordance with the Budget and ensure that the expenditure is reduced when revenue is anticipated to be less than projected in the Budget or the SDBIP
3. Ensure that revenue and expenditure is properly monitored;
4. Prepare an adjustments Budget when necessary; and
5. Submit the draft SDBIP and draft annual performance agreements for the Municipal Manager and all senior managers.

1.6. The key components of the 2016/17SDBIP

In terms of Circular No. 13 of the MFMA No. 56 of 2003, the SDBIP must contain:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure by source (not required in terms of this Act);
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators of each vote;
- Detailed capital works plan broken down by ward over three years (Capital Plan)

These components of the SDBIP are discussed below.

2 MONTHLY PROJECTIONS OF REVENUE PER SOURCE

In terms of Section 15 of the MFMA, a municipality may, except where otherwise provided in this Act,

- incur expenditure only in terms of the approved Budget; and
- Within the limits of the amounts appropriated for the different votes in the approved Budget.

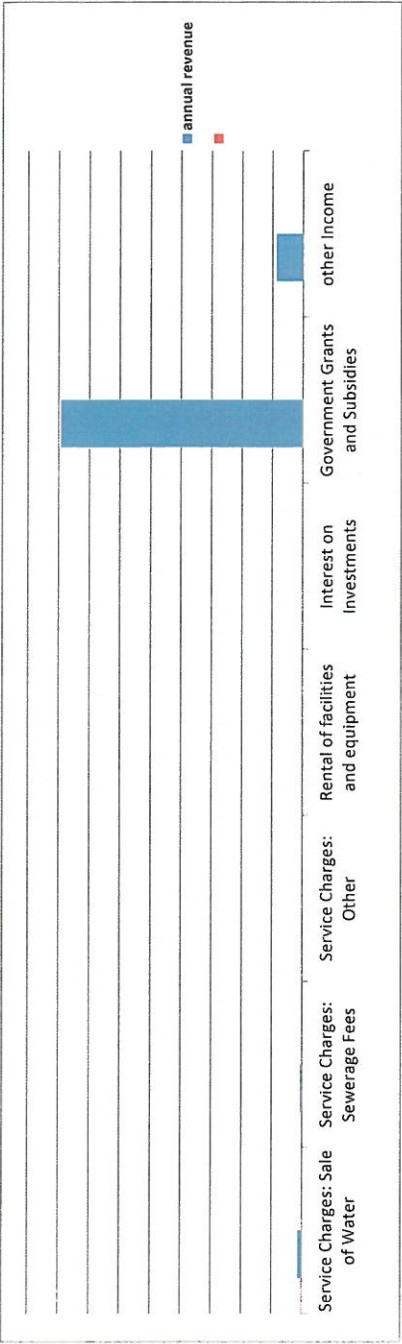
One of the most important and basic priorities of a municipality is to collect all its revenue as budgeted for, failure to collect the revenue will undermine the municipality's ability to deliver services. The SDBIP contains the monthly projections of revenue to be collected per source for the 2016/17 financial year. The reason for the inclusion of this component of the SDBIP is to ensure that the municipality monitors revenue collected during the quarter as all expenditure to be incurred in terms of the approved Budget must be financed from realistically anticipated revenues to be collected.

The Accounting Officer must monitor the actual revenues received against those projected in the SDBIP and submit explanations of any remedial action to be taken to ensure that projected revenue and expenditure remain within the municipality's approved Budget. This type of information requires the municipality to take urgent remedial steps to ensure it improves on its revenue-collection capacity if it wants to maintain its levels of service delivery and expenditure. The revenue for the financial year 2016/17 is indicated below as follows:

Monthly projections of total Revenue per Source

The municipality will ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. In order to ensure realistic revenue projections and ultimately balanced budgets, the Zululand District Municipality has to have comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts.

Chart - Monthly Projections of Revenue by Source



Monthly Projections of Revenue by Source

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3 MONTHLY PROJECTIONS OF EXPENDITURE PER SOURCE

The monthly projections of expenditure per source is not included in terms of circular No 13 of the MFMA, but we as Zululand District Municipality have decided to add this component in order to see the movement of expenditure per source on monthly basis to be able to respond promptly and to initiate any remedial steps when necessary.

4 ANNUAL PROJECTIONS OF REVENUE & EXPENDITURE PER VOTE

It is important to view expenditure in relation to revenue used to finance it. In this context, it is easy to see when expenditure exceeds Revenue and the necessary remedial steps can then be taken to correct this situation. Failure to monitor expenditure in relation to Revenue will seriously hamper the municipality's ability to achieve its strategic goals for the year.

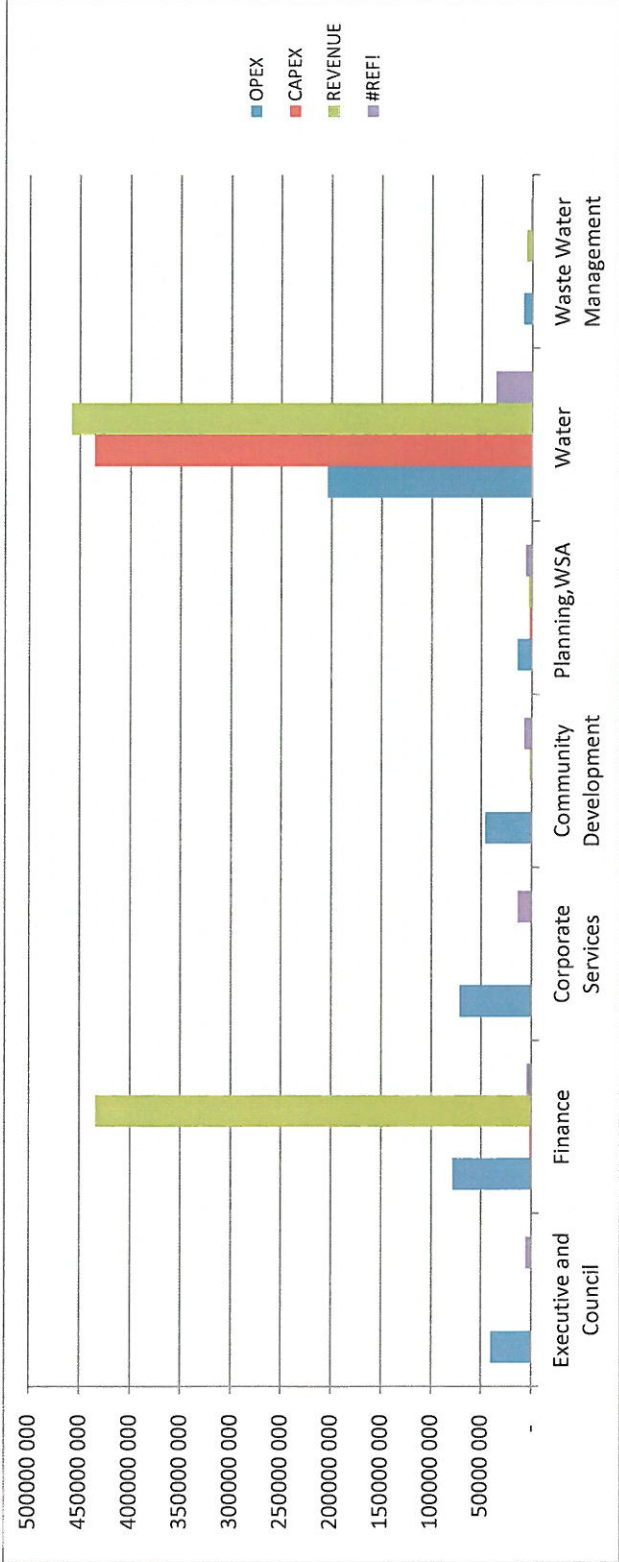
Annual Projections of Expenditure and Revenue per Vote

Compares the planned revenue and expenditure for the year ended 30 June 2017. It is clear that Zululand District Municipality will spend a lot in the provision of water to the community that it serves.

**Projections of Expenditure & Revenue by Vote
for Zululand District Municipality for the year
ended 30 June 2017**

Projections for expenditure and revenue by vote		Operating Exp		CAPITAL EXP	REVENUE
Department					
Executive and Council		39 902 319	-	-	-
Finance		78 800 180	1 500 000		433 500 041
Corporate Services		71 568 721	-		-
Community Development		45 599 261	-		1 911 000
Planning & WSA		14 101 339	2 229 000		2 629 000
Water		203 801 769	435 596 000		458 250 038
Waste Water Management		8 571 009	-		5 379 519
Total		462 344 598	439 325 000		901 669 598

Chart-Monthly projection of Revenue and Expenditure by vote



5 QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS OF EACH VOTE

In terms of the SDBIP, Zululand District Municipality is required to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standards of service being provided to the community, and include targets for the reductions in backlogs of basic services.

The goals and objectives set by Council as quantifiable outcomes that should be implemented by the administration over the next financial year are indicated on the sheet below.

Program driver	Objective	Indicator	No	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Target Score Ratio					Evidence reference
				Target	Target	Target	Target	1 (Unacceptable Performance)	2 (Not Fully Effective)	3 (Meeting Expectations)	4 (Above Expectations)	5 (Exceeding Expectations)	

**National KPA: Basic Service Delivery
Balance Scorecard Perspective**

Planning	Review and facilitate the District WSDP	Final 2017/2018 WSDP submitted to Council for approval by specified date	1	To be measured in the 3rd & 4th quarter	To be measured in the 3rd & 4th quarter	Draft 2017/2018 WSDP submitted to Council for approval by 30 March 2017	Final 2017/2018 WSDP submitted to Council for approval by 30 June 2017	Final 2017/2018 WSDP submitted to Council for approval by 30 Jul 2017	Final 2017/2018 WSDP submitted to Council for approval by 15 Jul 2017	Final 2017/2018 WSDP submitted to Council for approval by 30 June 2017	Final 2017/2018 WSDP submitted to Council for approval by 15 June 2017	Final 2017/2018 WSDP submitted to Council for approval by 30 May 2017	Certified council resolution
Technical	Provide free basic water	Percentage of households with access to basic level of water (as per WSDP) (Reticulation-new household connections)	2	0.17% 79.45% 280 125420	0.16% 79.61% 257 125677	0.24% 79.86% 386 126063	0.17% 80.04% 284 126347	0.63% 79.91% 1007 126147	0.70% 79.97% 1107 126247	0.76% 80.04% 1207 126347	0.82% 80.10% 1307 126447	0.89% 80.16% 1407 126547	Design report, interim report and or Engineers certificate of completion
Technical	Improve access to free water	Percentage of households earning less than R1600 pm with access to free water (Note: Rudimentary)	3	0.06% 79.33% 100 125240	0.06% 79.40% 100 125340	0.08% 79.49% 140 125480	0.09% 79.58% 150 125630	0.18% 79.45% 290 125430	0.24% 79.52% 390 125530	0.31% 79.58% 490 125630	0.37% 79.64% 590 125730	0.43% 79.71% 690 125830	Design report, interim report and or Engineers certificate of completion
Technical	Improve water quality	Number of water quality tests conducted as per the approved strategy	4	459	459	459	459	1816	1826	1836	1846	1856	Sample test results as certified by the lab
Technical	Provide free basic sanitation services	Percentage of households with access to basic level of sanitation (as per WSDP)	5	0.31% 74.24% 500 117191	0.44% 74.68% 700 117891	0.76% 75.44% 1200 119091	0.95% 76.39% 1500 120591	2.34% 76.26% 3700 120391	2.40% 76.33% 3800 120491	2.47% 76.39% 3900 120591	2.53% 76.45% 4000 120691	2.59% 76.52% 4100 120791	Design report, interim report and or Engineers certificate of completion
Technical	Improve access to free sanitation	Percentage of households earning less than R1600 pm with access to free basic sanitation	6	0.31% 74.24% 500 117191	0.44% 74.68% 700 117891	0.76% 75.44% 1200 119091	0.95% 76.39% 1500 120591	2.34% 76.26% 3700 120391	2.40% 76.33% 3800 120491	2.47% 76.39% 3900 120591	2.53% 76.45% 4000 120691	2.59% 76.52% 4100 120791	Design report, interim report and or Engineers certificate of completion

Planning	Effectively monitor WSP's	Number of WSP Meetings scheduled per quarter	7	2 WSP meetings scheduled by 30 Sept 2016	2 WSP meetings scheduled by 30 Dec 2016	2 WSP meetings scheduled by 30 Mar 2017	2 WSP meetings scheduled by 30 June 2017	4 WSP meetings scheduled by 30 June 2017	6 WSP meetings scheduled by 30 June 2017	8 WSP meetings scheduled by 30 June 2017	10 WSP meetings scheduled by 30 June 2017	12 WSP meetings scheduled by 30 June 2017	Certified WSP report, agenda and or minutes
Technical	Implement effective Customer Care	Notification of community on planned water supply interruptions	8	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Sept 2016	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Dec 2016	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Mar 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	Notices circulated to communities 48 hrs ahead of water supply interruption by 30 Jun 2017	
All	Maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial	9	20% of municipality's budget spent by 30 Sept 2016	40% of municipality's budget spent by 30 Dec 2016	70% of municipality's budget spent by 30 Mar 2017	100% of municipality's budget spent by 30 Jun 2017	80% of municipality's budget spent by 30 Jun 2017	90% of municipality's budget spent by 30 Jun 2017	100% of municipality's budget spent by 30 Jun 2017	Maximum Score is 3	Maximum Score is 3	Certified Ledger expenditure
Corporate	Effective coordination of DM plan implementation	Disaster management forum meetings scheduled by 30 Jun 2017	10	1 forum meeting scheduled by 30 Sept 2016	1 forum meeting scheduled by 30 Dec 2016	1 forum meeting scheduled by 30 Mar 2017	1 forum meeting scheduled by 30 June 2017	4 forum meetings scheduled by 30 July 2017	4 forum meeting scheduled by 15 June 2017	4 forum meetings scheduled by 30 June 2017	4 forum meetings scheduled by 15 June 2017	4 forum meetings scheduled by 30 May 2017	attendance register/ Approved Minutes, agenda
Corporate	Create awareness of hazards and disasters	Number of DM awareness campaigns scheduled per quarter	11	3 awareness campaigns scheduled by 30 Sept	3 awareness campaigns scheduled by 30 Dec	3 awareness campaigns scheduled by 30 Mar	1 awareness campaigns scheduled by 30 Jun	4 awareness campaigns scheduled by 30 Jun	6 awareness campaigns scheduled by 30 Jun	10 awareness campaigns scheduled by 30 Jun	12 awareness campaigns scheduled by 30 Jun	14 awareness campaigns scheduled by 30 Jun	Minutes confirming reports tabled and feedback reports
Corporate	Review and facilitate the district Disaster Management plan	Final Disaster Management Plan Submitted to MM by specified date	12	To be measured in the third quarter	To be measured in the third quarter	Draft Disaster Management Plan submitted to Municipal Manager by 30 March 2017	Final Disaster Management Plan submitted to Municipal Manager by 30 June 2017	Final Disaster Management Plan submitted to Municipal Manager by 30 Jul 2017	Final Disaster Management Plan submitted to Municipal Manager by 15 Jul 2017	Final Disaster Management Plan submitted to Municipal Manager by 30 June 2017	Final Disaster Management Plan submitted to Municipal Manager by 15 June 2017	Final Disaster Management Plan submitted to Municipal Manager by 30 May 2017	Acknowledgement of receipt by MM's office
Corporate	Review and facilitate the Municipal airport management plan	Airport plan submitted to MM by specified date	13	To be measured in the third quarter	To be measured in the third quarter	Draft airport plan submitted to MM by 30 March 2017	Final airport plan submitted to MM by 30 June 2017	Final airport plan submitted to MM by 30 Jul 2017	Final airport plan submitted to MM by 15 Jul 2017	Final airport plan submitted to MM by 30 June 2017	Final airport plan submitted to MM by 15 June 2017	Final airport plan submitted to MM by 30 May 2017	Acknowledgement of receipt by MM's office

National KPA: Municipal Financial viability and management

Balance Scorecard Perspective

Finance	Improve revenue collection	Outstanding service debtors recovery rate to revenue per quarter	14	0.25	0.25	0.25	0.25	0.48	0.32	0.25	0.20	0.15	BS902 Billing Report
Finance	Improve supply chain application	Number of successful appeals per quarter	15	0	0	0	2	1	0	Maximum score is 3	Maximum score is 3	Maximum score is 3	Supply chain management report / Memo from CFO to MM
Finance	Process payments in time	Processing time of invoices per quarter	16	100% of creditors paid within 30 days by end of the quarter	100% of creditors paid within 30 days by end of the quarter	100% of creditors paid within 60 days by end of the quarter	100% of creditors paid within 45 days by end of the quarter	100% of creditors paid within 30 days by end of the quarter	100% of creditors paid within 30 days by end of the quarter	Maximum score is 3	Maximum score is 3	Maximum score is 3	Creditors report
Finance	Complete and submit accurate annual financial statements	Review and submit Financial Statements by specified date	17	31-Aug-16	Measured in the first quarter	Measured in the first quarter	Measured in the first quarter	30-Oct-16	15-Oct-16	31-Aug-16	15-Aug-16	01-Aug-16	AG receipt
Municipal Manager	To consistently achieve clean audit	Maintain unqualified audit opinion from the Auditor General	18	Measured in the second quarter	Unqualified	Measured in the second quarter	Measured in the second quarter	Disclaimer	Qualified	Unqualified with matters	Unqualified with no matters	Clean Audit	AG audit report
Finance	Budget for ZDM annually	Final 2017/18 budget submitted to Council for approval by specified date	19	Measured in the third quarter	Measured in the third quarter	Draft 2017/2018 Budget tabled to Council by 30 Mar 2017	Final 2017/2018 Budget tabled to Council by 30 Jul 2017	Final 2017/2018 Budget tabled to Council by 30 Jul 2017	Final 2017/2018 Budget tabled to Council by 30 June 2017	Final 2017/2018 Budget tabled to Council by 15 June 2017	Final 2017/2018 Budget tabled to Council by 30 May 2017	Final 2017/2018 Council resolution and final budget approval	Council
Finance	Have an effective Auditing Function	Number of Audit committee meetings scheduled per quarter	20	1 Audit committee meetings scheduled by 30 Sept 2016	1 Audit committee meetings scheduled by 30 Dec 2016	1 Audit committee meetings scheduled by 30 Mar 2017	1 Audit committee meetings scheduled by 30 Jun 2017	2 Audit committee meetings scheduled by 30 Jun 2017	3 Audit committee meetings scheduled by 30 Jun 2017	4 Audit committee meetings scheduled by 30 Jun 2017	5 Audit committee meetings scheduled by 30 Jun 2017	6 Audit committee meetings scheduled by 30 Jun 2017	attendance register/ Approved Minutes to meetings
Finance	Report timely and accurately	Quarterly SDBIP reports for 2016/2017 submitted to Mayor by specified date	21	15-Oct-16	25-Jan-17	April 15, 2017	July 15, 2017	August 30, 2017	August 15, 2017	July 30, 2017	July 15, 2017	July 01, 2017	The Mayor's dated signature at the end of the report.
Finance	Have an effective Auditing Function	Percentage of audit queries addressed from the AG report by end of the financial year	22	5% audit queries addressed from the AG by 30 Sept 2016	25% audit queries addressed from the AG by 30 Dec 2016	75% audit queries addressed from the AG by 30 Mar 2017	90% audit queries addressed from the AG by 30 Jun 2017	80% audit queries addressed from the AG by 30 Jun 2017	85% audit queries addressed from the AG by 30 Jun 2017	90% audit queries addressed from the AG by 30 Jun 2017	95% audit queries addressed from the AG by 30 Jun 2017	100% audit queries addressed from the AG by 30 Jun 2017	Audit Action Plan Report

Finance	Increase the cost coverage ratio	Cost Coverage ratio achieved per quarter	23	3	3	3	3	3	3	5	4	3	2	1	Expenditure report and bank statements
Finance	Increase the dept coverage ration	Debt Coverage Ratio achieved per quarter	24	3	3	3	3	3	3	5	4	3	2	1	GS560 report & MoA
Finance	Report timely and accurately	Annual report 2015/2016 submitted to Council by specified date	25	To be measured in the fourth quarter	To be measured in the fourth quarter	To be measured in the fourth quarter	3%	3%	3%	5%	4%	3%	Maximum score is 3	Maximum Score is 3	Certified council minutes and annual report
Finance	Produce accurate statements	Percentage of accounts adjustments effected per quarter	26	3%	3%	3%	3%	3%	3%	5%	4%	3%	2%	1%	Financial report
Finance	Keep a minimum cash balance to cover average monthly expenditure	Number of days with excessive funds in current account in relation to strategy	27	15 days	15 days	15 days	15 days	15 days	25 days	20 days	15 days	10 days	05 days		Investments report
Finance	Align Capital Programme and IDP	Percentage of capital projects budgeted for in accordance with the IDP	28	100%	100%	100%	100%	100%	80%	90%	100%	Maximum score is 3	Maximum score is 3		Budget report

National KPA: Local Economic Development

Balance Scorecard Perspective

Community	Co-Ordinated and Integrated Regional Economic Development	Approved 2017/2018 LED Strategy submitted to Council by specified date	29	To be measured in the third quarter	Draft LED Strategy submitted to Council by 30 March 2017	Final LED Strategy submitted to Council by 30 June 2017	Final LED Strategy submitted to Council by 30 July 2017	Final LED Strategy submitted to Council by 15 Jul 2017	Final LED Strategy submitted to Council by 30 June 2017	Final LED Strategy submitted to Council by 15 June 2017	Final LED Strategy submitted to Council by 30 May 2017	Approved LED Strategy, Certified Council Minutes
Community	Co-Ordinated and Integrated Regional Economic Development	Number of tourism awareness and training workshops scheduled per year	30	2 tourism awareness and training workshops	2 tourism awareness and training workshops	2 tourism awareness and training workshops	4 tourism awareness and training workshops	6 tourism awareness and training workshops	8 tourism awareness and training workshops	10 tourism awareness and training workshops	12 tourism awareness and training workshops	Tourism portfolio committee approved minutes and awareness and training reports

Municipal Manager	Co-Ordinated and Integrated Regional Economic Development	31	50 jobs created by 30 Sept 2016	50 jobs created by 30 Dec 2016	50 jobs created by 30 Mar 2017	50 jobs created by 30 Jun 2017	100 jobs created by 30 Jun 2017	150 jobs created by 30 Jun 2017	200 jobs created by 30 Jun 2017	250 jobs created by 30 Jun 2017	300 jobs created by 30 Jun 2017	Monthly progress reports and minutes to meetings, request from community and endorsement from ZDM
Community	Effectively co-ordinate LED in the District	32	To be measured in the fourth quarter	To be measured in the fourth quarter	To be measured in the fourth quarter	200 LED ward projects implemented by 30 Jun 2017	100 LED ward projects implemented by 30 Jun 2017	150 LED ward projects implemented by 30 Jun 2017	200 LED ward projects implemented by 30 Jun 2017	250 LED ward projects implemented by 30 Jun 2017	300 LED ward projects implemented by 30 Jun 2017	Annual Awarded list, Annual expenditure report
Community	Plan and implement institutional measures that would reduce the impact of HIV/AIDS	33	To be measured in the third quarter	To be measured in the third quarter	Draft HIV/AIDS Strategy submitted to Council by 30 March 2017	Final HIV/AIDS Strategy submitted to Council by 30 June 2017	Final 2017/2018 HIV/AIDS Strategy submitted to Council by 31 July 2017	Final 2017/2018 HIV/AIDS Strategy submitted to Council by 15 July 2017	Final 2017/2018 HIV/AIDS Strategy submitted to Council by 30 June 2017	Final 2017/2018 HIV/AIDS Strategy submitted to Council by 15 June 2017	Final 2017/2018 HIV/AIDS Strategy submitted to Council by 30 May 2017	Approved strategy and minutes to the meeting
Community	Create HIV/AIDS awareness and education	34	4 HIV/AIDS awareness campaigns scheduled by 30 Sept 2016	4 HIV/AIDS awareness campaigns scheduled by 30 Dec 2016	4 HIV/AIDS awareness campaigns scheduled by 30 Mar 2017	4 HIV/AIDS awareness campaigns scheduled by 30 Jun 2017	8 HIV/AIDS awareness campaigns scheduled by 30 June 2017	12 HIV/AIDS awareness campaigns scheduled by 30 June 2017	16 HIV/AIDS awareness campaigns scheduled by 30 June 2017	20 HIV/AIDS awareness campaigns scheduled by 30 June 2017	24 HIV/AIDS awareness campaigns scheduled by 30 June 2017	Attendance register, certified minutes and reports
Community	Enhance Schools/Creches compliance	35	15 Schools/Creches inspection reports conducted by 30 Sept 2016	15 Schools/Creches inspection reports conducted by 30 Dec 2016	15 Schools/Creches inspection reports conducted by 30 Mar 2017	15 Schools/Creches inspection reports conducted by 30 Jun 2017	30 Schools/Creches inspection reports conducted by 30 Jun 2017	45 Schools/Creches inspection reports conducted by 30 Jun 2017	60 Schools/Creches inspection reports conducted by 30 Jun 2017	65 Schools/Creches inspection reports conducted by 30 Jun 2017	70 Schools/Creches inspection reports conducted by 30 Jun 2017	Minutes of meetings / Attendance Register/Memo to MM
Community	Strategically plan development and empowerment initiatives for youth and gender	36	To be measured in the third quarter	To be measured in the third quarter	Draft Social development strategy submitted to MM by 30 March 2017	Final Social development strategy submitted to MM by 30 June 2017	Final Social development strategy submitted to MM by 30 July 2017	Final Social development strategy submitted to MM by 15 July 2016	Final Social development strategy submitted to MM by 30 June 2017	Final Social development strategy submitted to MM by 15 June 2017	Final Social development strategy submitted to MM by 30 May 2017	Acknowledgement of receipt by MM; Council Resolution
Community	Enable participation and create awareness of Councils Youth and Gender Programmes	37	1 district youth council meeting scheduled by 30 Sept 2016	1 district youth council meeting scheduled by 30 Dec 2016	1 district youth council meeting scheduled by 30 Mar 2017	1 district youth council meeting scheduled by 30 Jun 2017	1 district youth council meeting scheduled by 30 Jun 2017	2 district youth council meeting scheduled by 30 Jun 2017	4 district youth council meeting scheduled by 30 Jun 2017	6 district youth council meeting scheduled by 30 Jun 2017	8 district youth council meeting scheduled by 30 Jun 2017	Minutes of meetings / Attendance Register/agenda

Community	Enable participation and create awareness of Councils Youth and Gender Programmes	38	1 quality of life council meeting scheduled by 30 Sept 2016	1 quality of life council meeting scheduled by Dec 2016	1 quality of life council meeting scheduled by 30 Mar 2017	1 quality of life council meeting scheduled by 30 Jun 2017	1 quality of life council meeting scheduled by 30 Jun 2017	2 quality of life council meetings scheduled by 30 Jun 2017	4 quality of life council meetings scheduled by 30 Jun 2017	6 quality of life council meetings scheduled by 30 Jun 2017	8 quality of life council meetings scheduled by 30 Jun 2017	Minutes of meetings / Attendance Register
Community	Reduce poverty by implementing Community Development Projects	39	To be measured in the second & fourth quarter	120 people participating in ZDM Community Capacity Building Programme by 30 Dec 2016	To be measured in the second & fourth quarter	120 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	70 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	200 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	240 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	260 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	280 people participating in ZDM Community Capacity Building Programme by 30 Jun 2017	signed attendance registers and reports
Community	Implement food production compliance	40	12 production site inspection reports on file by 30 Sept	12 production site inspection reports on file by 30 Dec	12 production site inspection reports on file by 30 Mar	12 production site inspection reports on file by 30 Jun	24 production site inspection reports on file by 30 Jun	36 production site inspection reports on file by 30 Jun	48 production site inspection reports on file by 30 Jun	60 production site inspection reports on file by 30 Jun	72 production site inspection reports on file by 30 Jun	Approved inspection reports
Community	Enhance mortuary compliance	41	12 mortuary inspection reports on file by 30 Sept	12 mortuary inspection reports on file by 30 Dec	12 mortuary inspection reports on file by 30 Mar	12 mortuary inspection reports on file by 30 Jun	24 mortuary inspection reports on file by 30 Jun	36 mortuary inspection reports on file by 30 Jun	48 mortuary inspection reports on file by 30 Jun	60 mortuary inspection reports on file by 30 Jun	72 mortuary inspection reports on file by 30 Jun	Approved (signed off by HOD) inspection reports

National KPA: Good Governance & Public Participation Balance Scorecard Perspective

Community; Finance; Technical; Planning	Spend grant funding	42	20% allocated grant funds spent by 30 Sept 2016	40% allocated grant funds spent by 30 Dec 2016	70% allocated grant funds spent by 30 Mar 2017	100% allocated grant funds spent by 30 Jun 2017	80% allocated grant funds spent by 30 Jun 2017	90% allocated grant funds spent by 30 Jun 2017	100% allocated grant funds spent by 30 Jun 2017	Maximum score is 3	Maximum score is 3	Financial Statements; Ledger
Finance	Improve governance	43	To be measured in the fourth quarter	To be measured in the fourth quarter	To be measured in the fourth quarter	Draft fraud prevention strategy reviewed and submitted to MM by 30 Mar 2017	Final fraud prevention strategy reviewed and submitted to MM by 30 Jul 2017	Final fraud prevention strategy reviewed and submitted to MM by 15 Jul 2017	Final fraud prevention strategy reviewed and submitted to MM by 30 June 2017	Final fraud prevention strategy reviewed and submitted to MM by 15 June 2017	Final fraud prevention strategy reviewed and submitted to MM by 30 May 2017	Minutes of Audit Committee
Municipal Manager	Manage performance effectively	44	6 performance agreements signed by 56 Section Managers by 01 Jul 2016	Measured in the first quarter	Measured in the first quarter	Measured in the first quarter	4 performance agreements signed by Section 56 Managers by 30 Jul 2016	5 performance agreements signed by Section 56 Managers by 15 Jul 2016	6 performance agreements signed by Section 56 Managers by 01 Jul 2016	Maximum score is 3	Maximum score is 3	Signed performance agreements, Council resolution

Municipal Manager	Average number of vacancies in critical posts in relation to organogram by end of the financial year	45	≤2 vacancies in critical posts by 30 Sept 2016	≤2 vacancies in critical posts by 30 Dec 2016	≤2 vacancies in critical posts by 30 Mar 2017	≤2 vacancies in critical posts by 30 Jun 2017	≥4 vacancies in critical posts by 30 Jun 2017	3 vacancies in critical posts by 30 Jun 2017	2 vacancies in critical posts by 30 Jun 2017	1 vacancy in critical posts by 30 Jun 2017	0 vacancies in critical posts by 30 Jun 2017	Human resource reports
Finance	Mitigate risks	46	To be measured in the third quarter	To be measured in the third quarter	Draft risk management plan submitted to MM by 30 Mar 2017	Final risk management plan submitted to MM by 30 Jun 2017	Final risk management plan submitted to MM by 30 Jul 2017	Final risk management plan submitted to MM by 15 Jul 2017	Final risk management plan submitted to MM by 30 Jun 2017	Final risk management plan submitted to MM by 15 June 2017	Final risk management plan submitted to MM by 30 May 2017	Minutes of Audit Committee

National KPA: Municipal transformation and institutional development

Balance Scorecard Perspective

Planning	Encourage participation in IDP process, ensure alignment with Local Municipalities	47	2 stakeholder meetings held by 30 Sept 2016	2 stakeholder meetings held by 30 Dec 2016	2 stakeholder meetings held by 30 Mar 2017	2 stakeholder meetings held by 30 Jun 2017	4 stakeholder meetings held by 30 Jun 2017	6 stakeholder meetings held by 30 Jun 2017	8 stakeholder meetings held by 30 Jun 2017	10 stakeholder meetings held by 30 Jun 2017	12 stakeholder meetings held by 30 Jun 2017	Minutes of meetings / Attendance register
Planning	Encourage participation in IDP process, ensure alignment with Local Municipalities	48	30-Sep-16	Measured in the first quarter	Measured in the first quarter	Measured in the first quarter	IDP Framework Plan submitted to Council for adoption by 30 Oct 16	IDP Framework Plan submitted to Council for adoption by 15 Oct 16	IDP Framework Plan submitted to Council for adoption by 30 Sept 16	IDP Framework Plan submitted to Council for adoption by 15 Sept 16	IDP Framework Plan submitted to Council for adoption by 01 Sept 16	Council Resolution, Minutes of meeting
Planning	Effective spatial development	49	To be measured in the third quarter	To be measured in the third quarter	Draft Spatial Development Framework submitted to Council by 30 Mar 2017	Final Spatial Development Framework submitted to Council by 30 Jun 2017	Spatial Development Framework submitted to Council by 30 Jul 2017	Spatial Development Framework submitted to Council by 15 Jul 2017	Spatial Development Framework submitted to Council by 30 June 2017	Spatial Development Framework submitted to Council by 15 June 2017	Spatial Development Framework submitted to Council by 30 May 2017	Council Resolution, Minutes of meeting
Planning	Encourage participation in IDP process, ensure alignment with Local Municipalities	50	To be measured in the third quarter	To be measured in the third quarter	Draft Integrated Development Plan submitted to Council for approval by 30 May 2017	Final Integrated Development Plan submitted to Council for approval by 30 June 2017	Final Integrated Development Plan submitted to Council for approval by 30 July 2017	Final Integrated Development Plan submitted to Council for approval by 15 July 2017	Final Integrated Development Plan submitted to Council for approval by 30 June 2017	Final Integrated Development Plan submitted to Council for approval by 15 June 2017	Final Integrated Development Plan submitted to Council for approval by 30 May 2017	Council resolution

Planning	To effectively deal with development and environmental applications in line with legislation	Percentage of environmental applications responded to within 40 days of receipt by end of the financial year	51	100% of received applications dealt within 40 days	100% of received applications dealt within 40 days	100% of received applications dealt within 40 days	40% of received applications dealt within 40 days	70% of received applications dealt within 40 days	100% of received applications dealt within 40 days	Maximum score is 3	Maximum score is 3	collaborator report; letters of response from ZDM faxed to applicant
Municipal Manager	Implement and Manage Employment Equity	Number of people from employment equity target groups employed in the three highest levels of Management in compliance with a municipality's employment equity plan	52	13 people from employment equity target groups employed by 30 Sept 2016	13 people from employment equity target groups employed by 30 Dec 2016	13 people from employment equity target groups employed by 30 Mar 2017	13 people from employment equity target groups employed by 30 Jun 2017	13 people from employment equity target groups employed by 30 Jun 2017	13 people from employment equity target groups employed by 30 Jun 2017	13 people from employment equity target groups employed by 30 Jun 2017	13 people from employment equity target groups employed by 30 Jun 2017	EE report and minutes to meeting
Corporate	Maintain Institutional Capacity to render Municipal Services	Workplace skills plan 2017/2018 submitted to Local Labour Forum by specified date	53	To be measured in the fourth quarter	To be measured in the fourth quarter	To be measured in the fourth quarter	Workplace skills plan 2016/2017 submitted to Local Labour Forum by 30 Jul 2017	Workplace skills plan 2016/2017 submitted to Local Labour Forum by 15 Jul 2017	Workplace skills plan 2016/2017 submitted to Local Labour Forum by 30 Jun 2017	Workplace skills plan 2016/2017 submitted to Local Labour Forum by 30 May 2017	Workplace skills plan 2016/2017 submitted to Local Labour Forum by 30 May 2017	LLF Resolution, Signed Minutes
Corporate	Maintain Institutional Capacity to render Municipal Services	Percentage of the municipality's budget actually spent on implementing its Workplace Skills Plan	54	20% of workplace skills plan budget spent by 30 Sept 2016	40% of workplace skills plan budget spent by 30 Dec 2016	70% of workplace skills plan budget spent by 30 Mar 2017	80% of workplace skills plan budget spent by 30 Jun 2017	90% of workplace skills plan budget spent by 30 Jun 2017	100% of workplace skills plan budget spent by 30 Jun 2017	Maximum score is 3	Maximum score is 3	Ledger certified by CFO or Financial Statements

6. DETAILED CAPITAL WORKS PLAN AND WARD INFORMATION

Regional Scheme	% Overall	MG 2016/2017	MG 2016/17 (Committed funds)	Revised Remaining Allocations for new work (2016/2017)	Variation	% Variation	RBIG 2016/17	RBIG 2016/17 (Committed funds)	MMWG 2016/17 (Committed funds)	MMWG 2016/17 (Committed funds)	Comments	2016/2017	2017/2018
Budget Allocation		R 216 314,000					R 108 000 000		R 101 000 000			R 230 695,000	R 244 691,000
SANITATION													
- Abolition of	16.70%	R 8,203,148											
- eDunibe	0.00%	R -											
- uPhongolo	13.40%	R 6,562,167		R 14,795,316									
- Nongoma	59.60%	R 29,272,907		R 34,335,334									
- Llundu	10.30%	R 5,059,427											
- Phase 2 (New Infrastructure)	22.90%	R 120,656											
- eDunibe	0.00%	R -											
- uPhongolo	0.00%	R -											
- Nongoma	0.00%	R -											
- Llundu	0.00%	R -											
- Phase 3 (Replacement Progr - rime)	6.60%	R -											
RUDIMENTARY													
- Rudimentary Scheme (N)													
- Drilling h's, testing, springs, h's	4.50%	R 9,824,130		R 8,824,130									
- Rudimentary Scheme (S)													
- Drilling h's, testing, springs, h's	13.00%	R 28,360,820		R 24,360,820									
	17.50%	R 38,204,950											
INTERMEDIATE STAND ALONE SCHEMES													
- MIG Funding	0.00%	R -											
	6.90%	R -											
RWSS													
- Nkonjeni RWSS	10.00%	R 13,098,840	R 6,590,848	R 5,007,992	R 6,507,992	56%							
- Uxutshu RWSS	45.30%	R 59,337,745	R 25,333,800	R 34,004,145	R 34,004,145	57%	R 108 000 000	R 257 038,375					
- Mandlakazi RWSS	16.40%	R 21,042,098	R 2,163,130	R 19,318,968	R 19,318,968	90%							
- Sindu East	2.80%	R 3,667,675	R 7,000,000	R 6,667,675	R -3,332,325	-24%							
- Sindu Central	3.00%	R 3,929,652	R -	R 8,929,652	R 3,929,652	44%							
- Sindu West	6.90%	R 9,031,200	R 24,000,000	R 38,200	R -14,961,800	-62%							
- Khambh	1.20%	R 1,571,861	R -	R 571,861	R 1,571,861	275%							
- Coronation (Eryathi)	8.70%	R 11,395,991	R 1,000,000	R -604,009	R 10,395,991	2625%							
- eKhondlo	5.70%	R 7,466,339	R 2,004,670	R 461,469	R 5,461,469	221%	R 108 000 000						
	80.80%	R 136 566,467		R 74 365,932									
Total Budget Available	100.00%	R 216 314,000											



**APPROVAL OF THE ZULULAND DISTRICT MUNICIPALITY'S SERVICE DELIVERY
AND BUDGET IMPLEMENTATION PLAN (SDBIP) FOR THE YEAR ENDED 30 JUNE
2017.**

The Zululand District Municipality's SDBIP for the year ended 30 June 2017 has been reviewed and approved by the Honorable Mayor: Cllr. M.A Hlatshwayo as said in S69 (3) (a) and S54 (3) of the Municipal Finance Management Act.

Date received:

26 / 05 / 2016

Date Approved:

08 / 06 / 2016

Signature:

