

ZULULAND DISTRICT MUNICIPALITY

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN
FOR THE QUARTER ENDED 30 SEPTEMBER 2015

CONTENTS

1. Introduction
- 1.1 Background to the SDBIP
- 1.2. Purpose of the SDBIP
- 1.3. Importance of SDBIP
- 1.4. The Role of Council with regards to the SDBIP
- 1.5. Role of the Accounting Officer with regards to the SDBIP
- 1.6. Key components of the 2014/15 SDBIP
2. Monthly Projections of Revenue to be collected by Source
3. Monthly Projections of Expenditure by Source
4. Projections of Expenditure and Revenue for each vote
5. Quarterly Projections of Service Delivery Targets and Performance Indicators for each vote
6. Detailed Capital Works Plan (MIG)
7. Approval by the Honorable Mayor

1. Introduction

1.1. Background to the SDBIP

In terms of Section 69 (3) (a) of the Municipal Finance Management Act, the Municipal Manager must submit the SDBIP to the Mayor within 14 days after the approval of the Budget. The Mayor must subsequently approve the SDBIP within 28 days after the approval of the Budget in terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act. The Annual Budget for the 2014/15 financial year was approved by Council on 28 May 2015. The SDBIP for the Zululand District Municipality was approved by the Mayor within 28 days after approval of budget as stated in S53 (1) (c) (ii) and it will be monitored and revised quarterly.

1.2. Purpose of the SDBIP

The purpose of the SDBIP can be summarized as follows:

1. It is a vital link between the Mayor and the administration of the municipality;
2. It facilitates the process for holding management accountable for its performance;
3. It is a tool for implementation, management and monitoring; and
4. It further serves as the basis for the performance measurement in service delivery against the year-end targets and the implementation of the budget.

1.3. Importance of the SDBIP

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, and it:

- *Enables the Mayor to monitor the performance of the Municipal Manager,*
- Municipal Manager to monitor the performance of the senior managers; and*
- The community to monitor the performance of the municipality.*

It is the excellent mechanism that produces quarterly targets that are reported to ensure implementation of the IDP. The SDBIP will also empower all councilors specifically facilitating engagement at ward level and allow them to undertake the appropriate oversight and monitoring of programs. The SDBIP will also measure in-year progress in the implementation of the budget; under spending of budget will be dealt with at early stages because it is reviewed quarterly.

1.4. The Role of Council with regards to the SDBIP

It is vitally important for Council to note that the components of the SDBIP are primary indicators of the municipality's performance on the annual Budget. In this regard, Councillors are encouraged to scrutinize the various components of the SDBIP and to pose questions where it is deemed necessary. This form of in-year reporting should uncover major problems and is aimed at ensuring that the Mayor and the Municipal Manager take the corrective steps when any unanticipated problems arise.

1.5. Role of the Accounting Officer in respect of the SDBIP

The Accounting Officer must:

1. Implement the Budget;
2. Ensure that spending is in accordance with the Budget and ensure that the expenditure is reduced when revenue is anticipated to be less than projected in the Budget or the SDBIP
3. Ensure that revenue and expenditure is properly monitored;
4. Prepare an adjustments Budget when necessary; and
5. Submit the draft SDBIP and draft annual performance agreements for the Municipal Manager and all senior managers.

1.6. The key components of the 2015/16 SDBIP

In terms of Circular No. 13 of the MFMA No. 56 of 2003, the SDBIP must contain:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure by source (not required in terms of this Act);
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators of each vote;
- Detailed capital works plan broken down by ward over three years
(Capital Plan – MiG)

These components of the SDBIP are discussed below.

2. MONTHLY PROJECTIONS OF REVENUE PER SOURCE

In terms of Section 15 of the MFMA, a municipality may, except where otherwise provided in this Act,

- incur expenditure only in terms of the approved Budget; and
- Within the limits of the amounts appropriated for the different votes in the approved Budget.

One of the most important and basic priorities of a municipality is to collect all it's revenue as budgeted for, failure to collect the revenue will undermine the municipality's ability to deliver services. The SDBIP contains the monthly projections of revenue to be collected per source for the 2014/15 financial year. The reason for the inclusion of this component of the SDBIP is to ensure that the municipality monitors revenue collected during the quarter as all expenditure to be incurred in terms of the approved Budget must be financed from realistically anticipated revenues to be collected.

The Accounting Officer must monitor the actual revenues received against those projected in the SDBIP and submit explanations of any remedial action to be taken to ensure that projected revenue and expenditure remain within the municipality's approved Budget. This type of information requires the municipality to take urgent remedial steps to ensure it improves on its revenue-collection capacity if it wants to maintain its levels of service delivery and expenditure.

The revenue for the quarter ended 30 September 2015 is indicated below as follows:

Monthly projections of total Revenue per Source

The municipality must ensure that it has instituted measures to achieve monthly revenue targets for each revenue source. In order to ensure realistic revenue projections and ultimately balanced budgets, the Zululand District Municipality has to have comprehensive, coherent revenue policies that take into account appropriate service delivery levels, standards, ability to pay and collection efforts.

Zuluiland District Municipality for the Quarter
ended 30 September 2015

Monthly Projections of Revenue by Source

Montly Projections of Revenue by Source of
Service Charges: Sale of Water

Service Charges: Sewerage Fees

Service Charges: Other

Rental of Facilities and Equipment

Interest on Investments

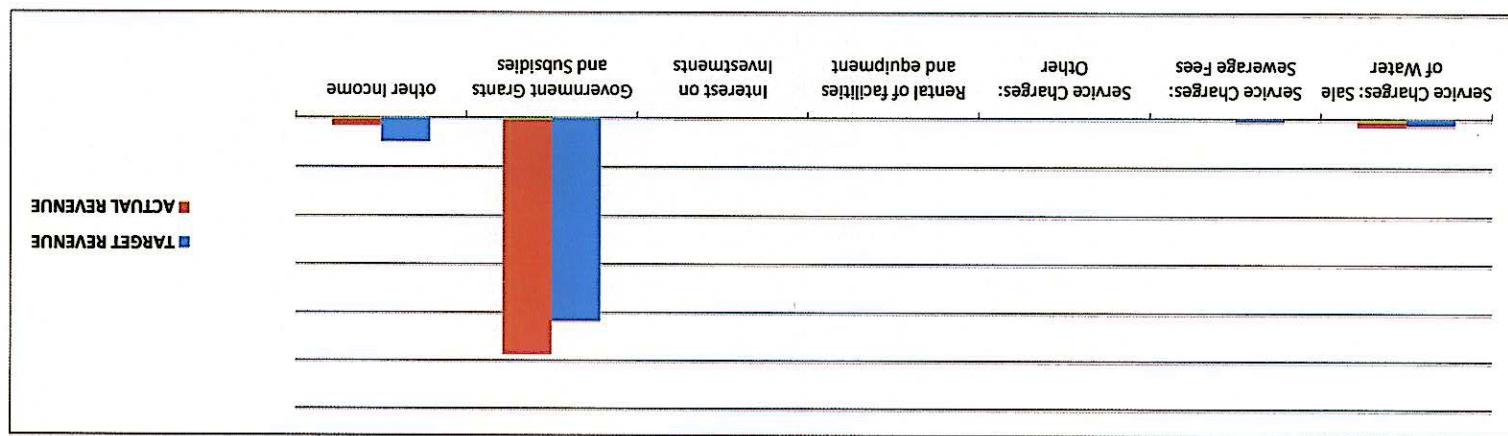
Government Grants and Subsidies : Operating

Other Income

Accumulated Surplus

TOTALS

Revenue by Source	JULY	AUGUST	SEPTEMBER	Totals for Q_1	Variance
	Target	Actual	Target	Actual	Target
Service Charges: Sale of Water	1 897 358.50	1 686 495	1 897 358.50	1 267 582	1 897 358.50
Service Charges: Sewerage Fees	741 675.33	-	741 675.33	-	741 675.33
Service Charges: Other	741 675.33	-	741 675.33	-	741 675.33
Rental of Facilities and Equipment	13 166.67	-	13 166.67	-	13 166.67
Interest on Investments	39 500	-	39 500	-	39 500
Government Grants and Subsidies : Operating	69 524 916.67	161 036 510	69 524 916.67	71 032 372	69 524 916.67
Other Income	7 938 065.36	5 115 757	7 938 065.36	1 544 203	7 938 065.36
Accumulated Surplus	80 198 516	167 838 762	80 198 516	74 263 817	80 198 516
TOTALS					-14 449 248



Q1 Chart - Monthly Projections of Revenue by Source

3. MONTHLY PROJECTIONS OF EXPENDITURE PER SOURCE

The monthly projections of expenditure per source is not included in terms of circular No 13 of the MFMA, but we as Zululand District Municipality have decided to add this component in order to see the movement of expenditure per source on monthly basis to be able to respond promptly and to initiate any remedial steps when necessary.

Zuluiland District Municipality for the Quarter ended 30 September 2015
Monthly Projected Expenditure by Source

Montly Projected Expenditure by Source

Expenditure by Source	JULY	AUGUST	Actual	Target	SEPTEMBER	Target	Actual	Variance
Employee related costs wages and salaries	10 179 121	10 357 941	2 675 831	2 107 117	542 117	3 425 491	20 092 360	31 073 823
Employee related costs Social contribution	2 107 117	2 006 908	-	10 357 941	10 357 941	6 321 351	5 974 516	3 46 835
Remuneration of Councillors	514 621	514 621	-	514 621	1 025 232	1 531 884	1 531 847	6 016
Bad debts	299 500	-	299 500	115 833	115 833	383 500	342 013	89 500
Collection costs	115 833	-	115 833	1 330	289 500	4 157	5 487	8 141 250
Depreciation	2 713 750	-	2 713 750	2 713 750	2 386 250	3 188 475	3 058 750	7 507 582
Repairs and maintenance	2 614 477	2 836 250	1 706 630	2 112 333	155 083	1 112 333	1 141 802	155 083
Interest on external borrowings	-	152 819	163 000	163 000	233 293	489 000	368 112	102 888
Interest on internal borrowings	163 000	152 819	-	-	-	-	-	-
Dependents	8 141 250	2 713 750	2 713 750	2 713 750	8 141 250	5 487	342 013	342 013
Inter-Departmental Charges	2 614 477	2 836 250	1 706 630	2 112 333	155 083	1 112 333	1 141 802	155 083
General Services - Other (including abnormal expenses)	15 413 566	15 413 566	15 413 566	15 413 566	1 112 333	1 724 673	3 337 000	465 250
General expenses - Other (including abnormal expenses)	15 413 566	15 413 566	15 413 566	15 413 566	1 112 333	1 724 673	3 337 000	465 250
Total Operating Expenses	42 861 328	19 267 243	42 861 328	42 861 328	10 513 371	40 323 329	42 861 328	12 239 344
Capital Expenditure								
Total Asset from own funds	487 333	487 333	51 519	487 333	40 384	1 462 000	91 903	1 370 097
Total Asset from grants & subsidies	41 461 500	41 461 500	26 028 379	41 461 500	30 702 677	124 334 500	72 896 594	51 487 906
Total operating expenditure	41 461 500	41 461 500	26 028 379	41 461 500	30 702 677	124 334 500	72 896 594	51 487 906
Total EXPENDITURE	84 810 162	33 382 782	84 810 162	84 810 162	38 643 269	254 430 485	143 092 440	65 097 347

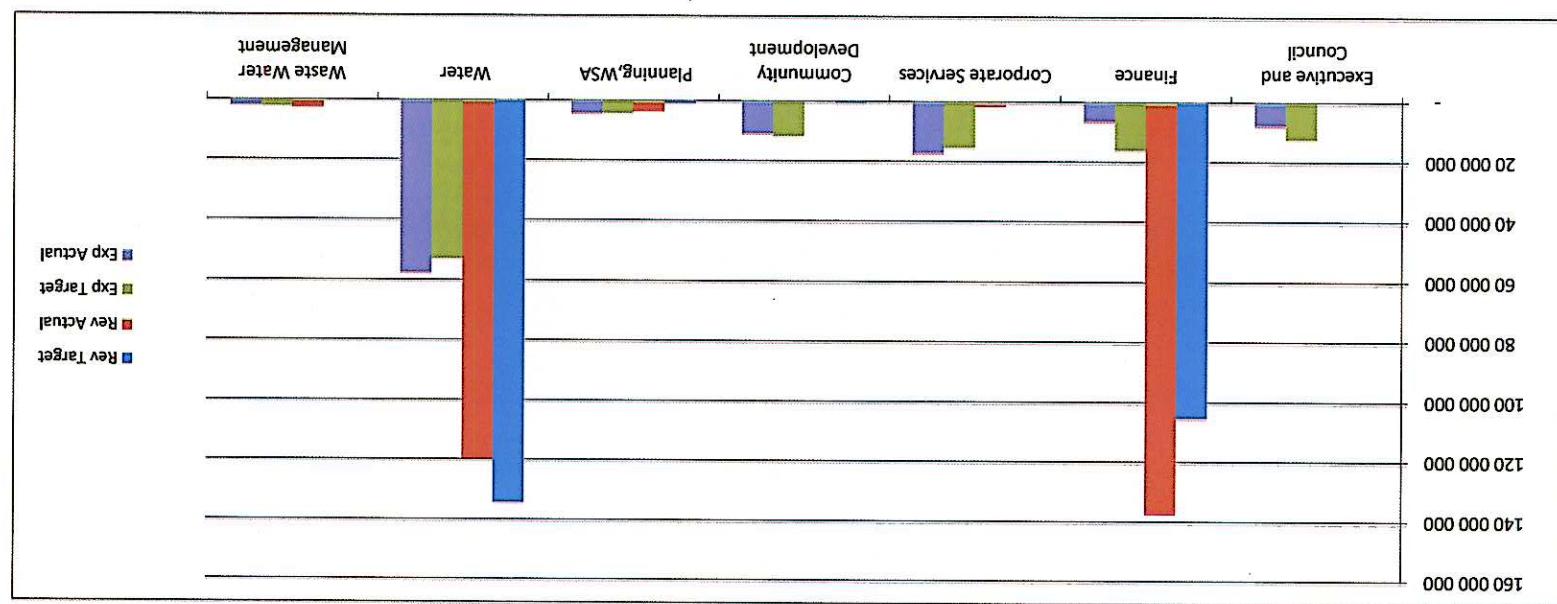
4. PROJECTIONS OF REVENUE & EXPENDITURE PER VOTE

It is important to view expenditure in relation to the revenue used to finance it. In this context, it is easy to see when expenditure exceeds Revenue and the necessary remedial steps can then be taken to correct this situation. Failure to monitor expenditure in relation to Revenue will seriously hamper the municipality's ability to achieve its strategic goals for the year.

Projections of Expenditure and Revenue per Vote

Compares the planned revenue and expenditure for the quarter ended 30 September 2015. It is clear that Zululand District Municipality will spend a lot in the provision of water to the community that it serves.

Department	July												August												September											
	TOTALS				AUGUST				SEPTEMBER				TOTALS				AUGUST				SEPTEMBER				TOTALS				AUGUST							
OPEx	Audit	CPEx	Audit	Revenue	Audit	CPEx	Audit	Revenue																												
Debtors and Creditors	4 103 300 63	2 016 955	-	-	4 103 300 63	1 819 110	-	-	4 103 300 63	1 819 110	-	-	4 103 300 63	1 819 110	-	-	4 103 300 63	1 819 110	-	-	4 103 300 63	1 819 110	-	-	4 103 300 63	2 016 955	-	-	4 103 300 63	2 016 955	-					
Finance	5 305 250 40	1 612 358	1 713 333	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-	-	5 305 250 40	1 612 358	-					
Community Services	5 111 935 72	3 162 010	3 111 660	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-	-	5 111 935 72	3 162 010	-					
Commercial Businesses	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-	-	3 880 669 92	3 111 660	-					
Corporate Governance	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-	-	5 111 111 00	1 111 111	-					
Employees	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Financial Services	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Health	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Infrastructure Development	1 761 222 50	1 121 269	1 115 417	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-	-	1 761 222 50	1 121 269	-					
Land Management	777 416 87	2 005 920	3 333	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-	-	777 416 87	2 005 920	-					
Local Government	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Police	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Revenue	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Water	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
Waste Water Management	1 111 171 82	1 111 281	1 111 250	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-	-	1 111 171 82	1 111 281	-					
TOTALS	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977	3 454 977	3 932 633	3 454 977	3 454 977					



5. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS OF EACH VOTE

In terms of the SDBIP, Zululand District Municipality is required to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standards of service being provided to the community, and include targets for the reductions in backlogs of basic services.

C The goals and objectives set by Council as quantifiable outcomes that should be implemented by the administration over the next financial year are indicated on the sheet below.

-QUARTERLY PERFORMANCE REPORT - HOD (F) Finance - S B Nkosi - Quarter 1 - 2015/2016

National KPA: Basic Service Delivery

Balance Scorecard Perspective: Customer

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance			Annual Target				
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (F)	Maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's IDP	9	20.00 %	12.76 %	2			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

National KPA: Municipal Financial viability and management

Balance Scorecard Perspective: Finances

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance			Annual Target				
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (F)	Improve revenue collection	Outstanding service debtors recovery rate to revenue per quarter	14	0.25	-1.75				0.48	0.32	0.25	0.23	0.20
HOD (F)	Improve supply chain application	Number of successful appeals per quarter	15	0.00	0.00	3			2.00	1.00	0.00	0.00	0.00
HOD (F)	Process payments in time	Processing time of invoices per quarter	16	30.00 day(s)	30.00 day(s)	3			60.00 day(s)	45.00 day(s)	30.00 day(s)	15.00 day(s)	10.00 day(s)
HOD (F)	Complete and submit accurate annual financial statements	Review and submit Financial Statements	17	31/03/2015	31/03/2015	3		ZDM receipt letter for 2014-15 AFS from AG.pdf	30/10/2015	15/10/2015	31/08/2015	15/08/2015	01/08/2015
HOD (F)	Budget for ZDM annually	Final 2016/17 budget submitted to council for approval by specified date	19						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (F)	Have an effective Auditing Function	Number of Audit committee meetings scheduled per quarter	20	1.00	1.00	3			2.00	3.00	4.00	5.00	6.00
HOD (F)	Report timely and accurately	Quartermly SDBIP reports for 2015/16 submitted to MM by specified date	21	15/10/2015	29/07/2015	5			30/08/2016	15/08/2016	30/07/2016	15/07/2016	01/07/2016
HOD (F)	Have an effective auditing function	Percentage of audit queries addressed from the AG report by the end of the financial year	22	5.00	97.00	5		Management Report Action Plan 2013-2014 Status Report.xlsx	80.00	85.00	90.00	95.00	100.00
HOD (F)	Increase the cost coverage ratio	Cost coverage ratio achieved per quarter	23	3.00	1.40	5			5.00	4.00	3.00	2.00	1.00

HOD (F)	Increase debt coverage ratio	Debt coverage ratio achieved per quarter	24	3.00	0.00	5			5.00	4.00	3.00	2.00	1.00
HOD (F)	Report timely and accurately	Annual report 2014/2015 submitted to council by specified date	25					30/03/2016	29/02/2016	30/01/2016			
HOD (F)	Produce accurate statements	Percentage of accounts adjustments effected per quarter	26	3.00	3.04	2		KPI 26 Percentage of account adjustments.xlsx	6.00	4.00	3.00	2.00	1.00
HOD (F)	Keep a minimum cash balance to cover average monthly expenditure	Number of days with excessive funds in current account in relation to strategy	27	15.00	15.00	3			25.00	20.00	15.00	10.00	5.00
HOD (F)	Align capital programme and IDP	Percentage of capital projects budgeted for in accordance with the IDP	28	100.00	100.00	3			80.00	90.00	100.00		

National KPA: Good Governance & Public Participation

Balance Scorecard Perspective: Learning and growth

Program Driver	Objective	Indicator	KPI No	Quarter 1		Score		Comment/Corrective Action	Quarter 1 - 2015/2016 - Performance					Annual Target				
				Target	Actual				1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance					
HOD (F)	Spend grant funding	Percentage of allocated grant funds spent	42	20.00 %	44.09 %	5			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %					
HOD (F)	Improve governance	Final fraud prevention strategy reviewed and submitted to MM by specified date	43						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016					
HOD (F)	Mitigate risks	Final risk management plan submitted to MM by specified date	46						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/03/2016					

QUARTERLY PERFORMANCE REPORT - HOD (TS) Technical Services - Zweli Dladi - Quarter 1 - 2015/2016

National KPA: Basic Service Delivery

Balance Scorecard Perspective: Customer

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (TS)	Provide free basic water	Percentage of households with access to basic level of water (as per WSDP) (Reticulation-new household connections)	2	0.17	0.00	1			0.63	0.70	0.76	0.82	0.89
HOD (TS)	Improve access to free water	Percentage of households earning less than R1600 pm with access to free water (Note: Rudimentary)	3	0.06	0.00	1			0.18	0.24	0.31	0.37	0.43
HOD (TS)	Improve water quality	Number of water quality tests as per the approved strategy	4	459.00	504.00	4			1816.00	1826.00	1836.00	1846.00	1856.00
HOD (TS)	Provide free basic sanitation services	Percentage of households with access to basic level of sanitation (as per WSDP)	5	0.31	2.51	5			2.34	2.40	2.47	2.53	2.59
HOD (TS)	Improve access to free sanitation	Percentage of households earning less than R1600 pm with access to free basic sanitation	6	0.31	2.51	5			2.34	2.40	2.47	2.53	2.59
HOD (TS)	Implement effective Customer Care	Notification of community on planned water supply interruptions	8	48.00	129.00	5			12.00	24.00	48.00	60.00	72.00
HOD (TS)	Maximise the implementation of IDP Identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's IDP	9	20.00 %	100.00 %	5			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

National KPA: Local Economic Development

Balance Scorecard Perspective: Learning and growth

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 -		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (TS)	Effectively co-ordinate LED in the district	Number of jobs created through LED initiatives and capital projects	31	50.00	216.00	5			100.00	150.00	200.00	250.00	300.00

National KPA: Good Governance & Public Participation

Balance Scorecard Perspective: Learning and growth

		Quarter 1	Quarter 1 - 2015/2016 -	Annual Target
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Program Driver	Objective	Indicator	KPI No	Target	Actual	Score	Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance significantly above Expectations	5 - Outstanding Performance	
HOD (TS)	Spend grant funding	Percentage of allocated grant funds spent	42	20.00 %	18.00 %	2			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

QUARTERLY PERFORMANCE REPORT - HOD (Co) Corporate - Michael Shandu - Quarter 1 - 2015/2016

National KPA: Basic Service Delivery

Balance Scorecard Perspective: Customer

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (Co)	Effective coordination of DM plan implementation	Disaster management forum meetings scheduled by 30 Jun 2016	10	30/09/2015	19/08/2015	5			30/07/2015	15/07/2015	30/06/2015	15/06/2015	01/06/2015
HOD (Co)	Create awareness of hazards and disasters	Number of DM awareness campaigns scheduled per quarter	11	3.00	10.00	5			4.00	6.00	10.00	12.00	14.00
HOD (Co)	Review and facilitate the District Disaster Management Plan	Final Disaster Management Plan submitted to MM by specified date	12						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (Co)	Review and facilitate the municipal airport management plan	Airport plan submitted to MM by specified date	13						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016

National KPA: Municipal transformation and institutional development

Balance Scorecard Perspective: Internal Processes

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (Co)	Maintain Institutional Capacity to render Municipal Services	Workplace skills plan 2016/2017 submitted to Local Labour Forum by specified date	53						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (Co)	Maintain Institutional Capacity to render Municipal Services	Percentage of municipality's budget actually spent on implementing its workplace skills plan	54	20.00 %	66.00 %	5			80.00 %	90.00 %	100.00 %		

QUARTERLY PERFORMANCE REPORT - HOD (P) Planning - Stefan Landman - Quarter 1 - 2015/2016

National KPA: Basic Service Delivery

Balance Scorecard Perspective: Customer

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (P)	Review and facilitate the District WSDP	Final 2015/2016 WSDP submitted to council for approval by specified date	1						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (P)	Effectively monitor WSP's	Number of WSP Meetings scheduled	7	2.00	3.00	5			4.00	6.00	8.00	10.00	12.00
HOD (P)	Maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's	9	20.00 %	0.00 %	1			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

National KPA: Good Governance & Public Participation

Balance Scorecard Perspective: Learning and growth

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (P)	Spend grant funding	Percentage of allocated grant funds spent	42	20.00 %	0.00 %	1			80.00 %	90.00 %	100.00 %	100.00 %	100.00 %
HOD (P)	Manage performance effectively	6 perfomance agreements signed by 66 section managers by specified date	44	6.00	6.00	3			4.00	5.00	6.00		

National KPA: Municipal transformation and institutional development

Balance Scorecard Perspective: Internal Processes

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target					
				Target	Actual	Score		Comment/ Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Number of stakeholder alignment meetings held by the end of the financial year	47	2.00	5.00	5			4.00	6.00	8.00	10.00	12.00
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Date of submission of 2016/2017 IDP Framework Plan to Council for adoption	48	30/09/2015	28/08/2015	5			30/10/2015	15/10/2015	30/09/2015	15/09/2015	01/09/2015

HOD (P)	Effective spatial development	Final Spatial Development . Framework submitted to Council by specified date	49					30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (P)	Encourage participation in IDP process, ensure alignment with Local Municipalities	Integrated Development plan 2016/2017 submitted to council for adoption by specified date	50					30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (P)	To effectively deal with development and environmental applications in line with legislation	Percentage of environmental applications responded to within 40days of receipt by the end of financial year	51	80.00	100.00	5		80.00	80.00	80.00	90.00	100.00

QUARTERLY PERFORMANCE REPORT - HOD (CS) Community Services - Zanele Cele - Quarter 1 - 2015/2016

National KPA: Basic Service Delivery

Balance Scorecard Perspective: Customer

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance			Annual Target				
				Target	Actual	Score		Comment/Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (CS)	Maximise the implementation of IDP identified projects	Percentage of a municipality's budget actually spent on identified projects for a particular financial year in terms of the municipality's IDP	9						80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

National KPA: Local Economic Development

Balance Scorecard Perspective: Learning and growth

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance			Annual Target				
				Target	Actual	Score		Comment/Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (CS)	Co-Ordinated and Integrated Regional Economic Development	Approved LED Strategy submitted to council by specified date	29						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (CS)	Co-Ordinated and Integrated Regional Economic Development	Number of tourism awareness and training workshops scheduled per quarter	30	2.00	10.00	5			4.00	6.00	8.00	10.00	12.00
HOD (CS)	Effectively co-ordinate LED in the District	Number of LED ward projects implemented	32						100.00	150.00	200.00	230.00	260.00
HOD (CS)	Plan and implement institutional measures that would reduce the impact of HIV/AIDs	HIV/AIDS Strategy 2016/2017 submitted to council by specified date	33						31/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (CS)	Create HIV/AIDS awareness and education	Number of HIV/AIDS awareness campaigns scheduled by 30 June 2016	34	4.00	17.00	5			4.00	4.00	16.00	20.00	24.00
HOD (CS)	The social upliftment of the communities in ZDM	Number of schools/creches inspection reports conducted per quarter	35						30.00	45.00	60.00	65.00	70.00
HOD (CS)	Access sufficient resources to implement youth and gender programmes	Social Development strategy submitted to MM by specified date	36						30/07/2016	15/07/2016	30/06/2016	15/06/2016	30/05/2016
HOD (CS)	Strategically plan development and empowerment initiatives for youth and gender	Number of district youth council meetings scheduled per quarter	37						1.00	2.00	4.00	6.00	8.00
HOD (CS)	Enable participation and create awareness of councils youth and gender programmes	Number of quality of life council meetings scheduled per quarter	38	1.00	1.00	3			1.00	2.00	4.00	6.00	8.00

HOD (CS)	Reduce poverty by implementing community development projects	Number of people participating in ZDM community capacity building programmes by financial year end	39					70.00	200.00	240.00	260.00	280.00
HOD (CS)	Implement food production compliance	Number of food production site inspection reports produced per quarter	40					24.00	36.00	48.00	60.00	72.00
HOD (CS)	Enhance mortuary compliance	Number of mortuary inspection reports produced per quarter	41					24.00	36.00	48.00	60.00	72.00

National KPA: Good Governance & Public Participation

Balance Scorecard Perspective: Learning and growth

Program Driver	Objective	Indicator	KPI No	Quarter 1		Quarter 1 - 2015/2016 - Performance		Annual Target				
				Target	Actual	Score	Comment/Corrective Action	1 - Not Acceptable	2 - Partially Achieved	3 - Effective	4 - Performance Significantly above Expectations	5 - Outstanding Performance
HOD (CS)	Spend grant funding	Percentage of allocated grant funds spent	42					80.00 %	90.00 %	100.00 %	100.00 %	100.00 %

6. DETAILED CAPITAL WORKS PLAN

6. APPROVAL OF THE ZULULAND DISTRICT MUNICIPALITY'S SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE QUARTER ENDED 30 SEPTEMBER 2015.

The Zululand District Municipality's SDBIP for the year ended 30 September 2015 has been reviewed and approved by the Honorable Mayor: Cllr. M.A Hlatshwayo as said in S69 (3) (a) and S54 (3) of the Municipal Finance Management Act.

Date Approved: 14 | 10 | 2015

The Honorable Mayor

Cllr. M.A. Hlatshwayo

Signature:

