

**INTERNAL/EXTERNAL ADVERT
ZULULAND DISTRICT MUNICIPALITY**

Zululand District Municipality with its seat in Ulundi is an equal opportunity employer and subscribes to an affirmative action programme, which is non-racist, non-sexist, non-discriminatory and based on merit organisation. We offer the following challenging positions to a dynamic individual of stature and maturity who can further the image of the District Municipality in all its facets.

DIRECTORATE : CORPORATE SERVICES
DIVISION : INFORMATION COMMUNICATIONS & TECHNOLOGY
POST : MANAGER: ICT
ANNUAL SALARY : R 585, 265.92 (TASK GRADE 15)

Plus 13th Cheque, benefits such as Medical Aid, Pension Fund, Housing Scheme, Travelling and Cell phone Allowance.

MINIMUM REQUIREMENTS: Grade 12 / Matric Certificate • A recognised National Diploma / Degree in Computer Science / Information Technology Services or equivalent qualification (NQF6/7) • Valid SA motor vehicle driver's licence • Minimum 3 -5 years' experience within the related field which 3 years must be at a supervisory level • Excellent knowledge of technical management, Information analysis and computer hardware / software system) • Ability to solve problems • Excellent analytical skills, good management, human relations, interpersonal and communication skills • Ability to function under pressure and independently • Certificate in MFMP/CPMD will be an added advantage.

KEY PERFORMANCE AREAS: Identifies and defines the immediate, short and long term objectives / plans in respect of maintaining synergy between the departments strategic intent and output of the Information Technology and Records Management Section • Ensure an Information Technology clean audit and Auditor-General compliance for the municipality • Manage and revise the licensing options of hardware / software according to legal standards • Manage information technology and computer systems • Plan, organize, control and evaluate IT and electronic data operations • Ensure the website and its content complies with MFMA Legislation • Design, develop, implement and coordinate systems, policies and procedures • Ensure that the users are complying with ICT policies • Ensure security of data, network access and backup systems • Identify problematic areas and implement strategic solutions in time • Prioritise future Information Technology needs with regards to municipal objectives • Handle annual budget and ensure cost effectiveness.

NB: A successful candidates will be expected to sign and Performance Agreement upon assumption of duties and be subjected to relevant security clearance and vetting processes

A covering letter consisting of a comprehensive CV in ENGLISH, certified copies of; educational qualifications, drivers licence and Identity Document to be submitted to: The Municipal Manager, Zululand District Municipality, Private Bag X76, Ulundi, 3838 or Hand deliver to Zululand District Municipal Offices at B-400 uGagane Street, Records Section (NB: Faxed or emailed and late applications will not be considered). It is the responsibility of the applicant to ensure that his/her foreign qualifications have been verified by the South African Qualifications Authority and supply the Municipality with the evaluation results. Should you not be contacted within a period of thirty (30) days from the closing date, your application should be deemed to have been unsuccessful. Canvassing of councillors and management will result in the disqualification of the applicant. The Municipality reserves the right not to make an appointment.

Further information can be obtained from the Human Resources Section on 035 8745642.

CLOSING DATE FOR SUBMISSIONS OF APPLICATIONS: 24 JUNE 2025


MR. RN HLONGWA
MUNICIPAL MANAGER

INTERNAL/EXTERNAL ADVERT
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DIRECTORATE	: OFFICE OF THE MUNICIPAL MANAGER
DIVISION	: PERFORMANCE MANAGEMENT SYSTEMS (PMS)
POST	: MANAGER PMS
SALARY	: R 585,265.92 PER ANNUM (TASK GRADE 15)
plus benefits such as Medical Aid, Pension Fund, 13th Cheque, Housing Scheme, Cell phone and Travelling Allowances	

MINIMUM REQUIREMENTS: Valid Grade 12/ Matric Certificate • A Bachelor Degree in Behavioural Science / Development Studies or equivalent [NQF level 7] • 3 – 5 years' experience with extensive knowledge of strategic planning and performance management systems especially in Local government environment of which 3 years must be at a supervisory level in the PMS environment • Experience in Local Government PMS will be an added advantage • An incumbent must have the following attributes; Problem solving and analytical skills, People Management, Computer Literacy in latest computer packages and Communication Skills, Presentation Skills • Valid SA motor vehicle driver's licence.

KEY PERFORMANCE AREAS: Development of service delivery and budget implementation plan and align it with budget, IDP and organizational structure • Undertake regular monitoring and evaluation processes to comply with legislation • Compilation of Oversight Report • Facilitate evaluation of section 54/56 Managers • Management of performance management division • Provide advice to the Accounting Officer with regard to legislations governing performance management system • Ensure compliance to performance management systems and legislative framework • Compilation of quarterly organizational performance reports and submits to relevant authorities • Development of performance scorecards, annual performance report and municipality annual report • Development of performance management system framework and policy • Development of performance agreements for section 57 managers • Facilitate strategic planning sessions and compile reports • Development of strategic objectives and Key Performance Indicators.

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DIRECTORATE : OFFICE OF THE MUNICIPAL MANAGER
DIVISION : INTERNAL AUDIT & RISK MANAGEMENT
POST : MANAGER INTERNAL AUDIT & RISK
ANNUAL SALARY : R 585, 265.92 (TASK GRADE 15)

Plus 13th Cheque, benefits such as Medical Aid, Pension Fund, Housing Scheme, Travelling and Cell phone Allowance.

MINIMUM REQUIREMENTS: A Valid Matric Certificate • B. Degree in Accounting and Auditing or equivalent [NQF7] • Minimum of 5-7 years' experience in an Internal Auditing environment, of which 3 years must be at a supervisory level • Experience in Local government's Auditing will be an added advantage • Professional registration with the Institute of Internal Auditors South Africa (IIASA) and certified fraud examiner (CFE) will be an added advantage • Sound knowledge GRAP, MFMA, Public Service Regulation Framework and Risk Management • An incumbent must have the following attributes; Problem solving and analytical skills, People Management, Client orientation and customer focus, Computer Literacy and communication • Technical competencies required; Operational and Performance Audits, Risk Management and auditing practises, Corporate governance, Development of policies and strategies • Valid SA motor vehicle driver's licence.

KEY PERFORMANCE AREAS: A successful candidate will perform the following duties: Manage and implement operational strategic plans, policies and procedures, Internal audit methodology • Perform and manage the audits to ensure that professional standards are maintained in the planning, execution, reporting and monitoring • Manage and prepare draft audit reports and discuss value – adding recommendations with relevant structures • Review main audit findings and effect corrective majors • Examine, evaluate and improve the system of control and risk management processes • Ensure compliance with King IV Code • Review the safeguarding of assets • Ensure compliance with the MFMA

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